

Minutes WFPA
Board of Directors Meeting

July 13th, 2019

8:45 a.m. Executive Session

- Board members present for meeting – Rudy Erdman, Lance Gilbert, Shawn Murphy, Roger Nusbaum, Bill Loughrige, Johnny Ohanesian, Clyde McKay

9:16 a.m. Begin General Session
The quorum has been met.

Approve Agenda

Johnny Ohanesian motions to approve agenda and Clyde McKay Seconds seconds the motion. Agenda has been approved.

Public Comments

(Questions will be addressed at the end of the meeting)

- None

President Report

- Not a lot to say – Things seem to be rocking along -

Secretary Report

Minutes have been sent out from the last meeting. No other major updates or issues.

Johnny Ohanesian motions to approve the reading of the Secretary report and Shawn Murphy seconds the motion. Agenda has been approved.

Treasurer Report

Walker Day

Proceeds \$7,770 not including about an additional \$3K of donations turned in during the event.

Bingo

Proceeds of \$178 (\$25 was a donation)

Pancake Breakfast

Proceeds of \$1,300

Meet with the accountants for introduction

Sorted out requests for statements

Signed off on new payroll system

Signed new engagement letter for WFPA and WTCS

Signed 941 and A1 Tax forms, will not need to sign in the future due to new Payroll service.

Current Statement

Total Assets \$334,412.61, Down \$387 from last month due to payments for insurance etc as this is the start of the new fiscal year.

Total Current Assets (Cash in the bank) \$226,040.60, up from last months \$216,427,71

Net Income \$9,454.87, up from last months -\$6,536.28

Total Liabilities \$881.04

New items

Pursue 637 to save Excise Taxes?

Start a petty cash fund to reduce small check cutting etc?

Walker Trash Collection Service

Current Total Liabilities and Equity \$30,040.81 down from last months \$34,090.55

Johnny Ohanesian motions to approve Treasurer report and Shawn Murphy seconds the motion. Agenda has been approved.

Fire Chief Report

Calls

Five medical calls.

Training

Tender operations and risk mitigation

Fleet

Brush 85 looking at an expensive repair to the primer motor (priming is a function of drafting water)

Facilities

No report

Personnel

One firefighter attending the Arizona State Fire School for structure fire training.

Severity has ended, we may resume station manning if needed including over Labor Day Weekend

Yavapai County Fire Chiefs

No report.

PRCC

No report.

Other –

Beginning to start looking for a newer vehicle to add to the fleet.

Johnny Ohanesian motions to approve the reading of the Fire Chief report and Shawn Murphy seconds the motion. Agenda has been approved.

Committee Reports

- Mark Herin update on the Potato Patch building we finally got a build permit. It is going to be an all block building. Is on a flood plain and had to re-design the building to get approval on the building. Should break ground in the next 2 weeks. The building size is 20' x 25'.
- Rudy Erdman – Provided overview on the plans for a new foundation and upgrades on the original Fire Station building – Budget is \$ 6 to 7K to do this. Johnny Ohanesian makes a motion to invest up to \$ 10K into the new building, Rudy Erdman seconds this.
- Fire Fighter appreciation day is scheduled for September 01st (Sunday) – Will be a pig roast for the community.

Old Business

- a) Alarm Keypads – New ones have not yet been installed. Need to try and find a new person to help with the installation.
- b) Building Maintenance – The Ejector pump was looked at and everything looks OK – we are going to pull the pump, test it and if there are issues we will pull it out and look at replacing it. Mark Herin suggested we should add some Dawn detergent every so often to help prevent grease build up.
- c) Walker Day - New

New Business

- a) No New Business -

Community announcements

- a) Loren – Chip and Haul – we had 28 containers worth of material hauled out, good participation by the community – we got \$ 23K worth of funds to apply towards Firewise renewal. Exceeded min requirements. The costs to haul material has gone up as have the costs of the grinder along with the problems we had with it.
- b) WCAA will have a Sundaes Saturday on 03rd Aug then another one of the last day of Aug – There will also be a membership meeting on Aug 10th.

Public forum

- a) Victoria – 3 Things – the PP building 20x25 and the vehicle we want to put in there is 26 feet – Maybe add 3 to 5 feet – Answer – Only been looking at possibly using engine 86 in the past few months as an option giving we are possibly considering looking for a new truck. We will have discussions with Mark Herin to make sure what we have and need will be safe.
- b) Victoria – In the June minutes – It mentions BOD Present for the meeting includes Roger as present – He is not a board member and should not be mentioned as a BOD member in the minutes. Answer – We will leave the format of the minutes provided as is.
- c) Victoria – Do we have SOP's – Thought there were some established some years ago. Where is the criteria to be a fire fighter. Answer – We did not have criteria for being a fire fighter in the past. We went through a process to have Roger document the criteria for volunteering as a firefighter (or EMS) for Walker Fire Protection Association.

10:10 a.m. Adjournment

Johnny Ohanesian motions to adjourn Shawn Murphy seconds, and the meeting is adjourned.

Note: An audio recording of this meeting is available on the WFPA website.