

**AGENDA WFPA
Board of Directors Meeting**

11 January 14

Board Members Present:

President:	Bill Loughrige
Vice President:	Chuck Bowers
Secretary:	Russ Courtney
Treasurer:	Vic Hencken
Director:	John Ohanesian
Director:	Scott Stratman
Director:	Rudy Erdman
Fire Chief:	Roger Nusbaum

Board Members Absent:

8:45 a.m. **Executive Session**

9:15 a.m. **Begin General Session** – Time Index: 00:46

Approve Agenda – Time Index: 00:15 –

Motion by John to approve the agenda with a second by Scott. Vote: 7/0 Passed

Public Comments – (questions will be addressed at the end of the meeting) – Time Index: 00:55

Sharon – Asked if we could get cinders spread near the trash.

President Report – Time Index: 01:48 – Nothing to present to the board for this month.

Secretary Report – Time Index: 02:00 – The minutes from the December 2013 Board Meeting were distributed to the Board members for review and posted on the web site.

On 30 December we received confirmation that the revised Articles of Incorporation were published. A follow up note from Bill Whittington shows that he will file the affidavit with the Arizona Corporation Commission. A copy of the affidavit has been placed in our files.

A pending question, initially raised during the October Board Meeting was in regards to any requirements to file the Revised Articles of Incorporation with the IRS. I had not received a reply from our attorney on this issue for the December meeting so, while in Chicago I posed that question to my personal attorney who also works with 501(c)3 organizations. I was told that there is no stated requirement to refile an amended articles as long as the organization still meets the requirements of a 501(c)3 and the purpose of the organization under its original filing with the IRS, has not changed in any way. The board can to choose to accept this legal determination or have Bill Whittington's Office research this question.

On 31 December I received updates to address from Sharon Bencze which have been applied to our mailing list.

Motion to accept the Secretary's report and dispense with the reading of the minutes was made by John and seconded by Scott. Passed. 7/0

Discussion: Comments amongst the board that the filing is not needed. It was passed by our legal and the filing with the IRS is not needed.

Treasurer Report - Time Index: 05:35 – Contributions received for December is \$29,592 more than budgeted. Total expenses through December \$21,314 less than budgeted. Net income through the 7 months ending December is \$19,009. We budgeted based on history, a loss of \$25,128 for this period. This means we are \$54,138 to the good for the year.

Kudos to Roger for running a lean operation without sacrificing the important stuff.

Motion to accept the Treasurers Report was made by John and seconded by Scott. Passed. 7/0

Fire Chief Report - Time Index: 14:58 – **Calls** One medical call **Personnel** No report **Fleet** No report **Training** AAR/pizza party and structure fire tactics with scenario **PAWUIC** Assessor course (HIZ Zone) now planned for Jan 25-26 **Facilities** Nothing has frozen, last year we had a problem that Gene Tomek and Keith Barwick fixed (successfully) **Prescott Basin Ops Group** This year's event will exercise the All Hazzard IMT on April 3 and have a boots on the ground exercise on April 4th **Western Yavapai Chiefs Association** We participated in the SCBA grant which has been submitted and now we are waiting to hear **PRCC** No report **ISO** We received a call and it looks like we may have to go through the process of reaffirming our 8b rating. The firefighters have been made aware of this. I have set the expectation of needing to practice often – this is the water test in moving 4000 gals in 20 minutes. I also plan to ask people from other departments to come help us ramp this up. I've spoken to ISO and the first step is a pretty intensive paperwork process of providing them information. The ISO Rep seems like he will be easy to work with (an expectation set by Glenn Brown a couple of years ago. **VFD Grant Discussion** See the handouts that give an idea of the costs plus we are potentially on the hook for \$4000 (very round number) if the SCBA grant succeeds **GPS** Firefighter Greenhalgh has come up with an excellent solution involving cell phone boosters for the trucks. Smart phones all have GPS-like aps that can get the job done so boosting the signal would be effective. These would be permanently affixed to the trucks (however many we would buy). He estimates an expense of \$260 per unit and I believe we would need at least two of them, possibly a third. **Next board meeting** I will miss the next board meeting, I have my EMT refresher at that time.

Discussion: The GPS boosters on the trucks are a good idea if the cell phones are current. Suggestions for possibly including GPS devices in each truck. We also have the Kindle with the mapping PDF which is very robust. A couple additional Kindle devices would be good to equip our trucks. Expertise with the GPS devices is that they do work well. We should include a device for Rescue 81. Information used by the Satellites comes from the county. The information used in our mapping PDF's also comes from the county but is augmented with buildings and driveways not included in the county information. The additional information is also supplied to the county. LifeLine does not have GPS in their vehicles.

Motion to approve the submission of the grant was made by Rudy with a second by Scott.

Question: When does this have to be submitted? Submitted by 31 Jan with awarding in February.

Vote: Passed 7/0

Motion to accept the Fire Chiefs report was made by John and seconded by Scott. Vote. Passed 7/0.

Committee Reports – Time Index: 51:18

Fundraising – John and Rudy are working on this and will work on a charter for this group for next month.

Bylaws – bylaws are mostly together. Question as to, can we tell who is supporting the fire department – as it pertains to membership? Sounds like this information can come from the Quickbooks accounting.

Firewise – Nothing new this month. One of the grants is complete and another has a little funding remaining. Free Assessor Class is scheduled for the 24-25th of this month. Another is scheduled in February. Contact Loren for additional information.

Volunteer of the Month Recognition – Time Index: 57:58 – The Board again recognized Loren Bykerk for his service to the community with the Firewise program, Grant applications, and the successful grinder and needle pickups for the residents of Walker. Congratulations and Thank You to Loren.

Old Business – Time Index: 59:21

Monthly “Your Donations At Work” Newsletter – the next newsletter is in process for early February.

Welcome Information for New Home Owners – bear with us. In progress. Have lost one person from the group. Sharon Bencze has run out of the packages put together by the WCAA.

Fire Safety Education – much information is contained and communicated in the Firewise information. Red Cross will have some additional information.

By-Laws– discussed earlier

Non-Profit Language for Operating Procedures – verbiage conflict of interest, whistle blower, and retaining records are all addressed in the bylaws.

Interaction with Legal Counsel – regularly attending the board meeting would involve an hourly fee, but attending to discuss legal involvement would be at no charge. Better and more communication with the board is something we should consider. How does the board feel about having counsel attend once or twice a year at a fee? Other advice says we do not have to have legal counsel research everything, but we can use them to review what we have researched. One train of thought is that we should use as much pro-bono as we can, on the other hand if we have corporate counsel we should use them. Chuck is the liaison with counsel.

WTCS / Walker Trash Collection Service – A sixth bin has been added. Bins are being left unlocked by users.

Motion to allocate \$500 to have cinders placed in front of the bins was made by Chuck, - no second. Roger will volunteer to drop cinders near the bins.

Bill will ask Patriot or obtain “caution icy” sign for the area.

New Business – Time Index: 01:32:30

April Newsletter – Bill has called Greg Stava to see if he and Lani would be available to put the newsletter together. Articles are need also from the Treasurer and Secretary. Candidate bios are also needed.

Announcement for Board Candidates – A nominating committee needs to be assembled. John O. will chair that committee. Announcement will be added to the website.

Facility Maintenance – there was a question about our gas bill during the past month. We have changed vendors due to the cost. Question is do we need someone to look after the property? Roger feels that this would be a benefit. This could be placed on the web site. Bill will reach out to Rick Baker to see if he might be interested.

Fire Chief – wanted to know if we need to keep Roger for an additional year. This is handled in Executive Session, if needed.

Signage for the Gable-end of Firehouse – cost of lettering will be \$600. Board agreed to the expense under the discretionary spending up to \$750.

Community Announcements: (Firewise, WCAA, Others?) – Time Index: 01:46:21 -

Public Forum (Two Minute Restriction) – Time Index: 01:46:37 -

If we could allocate the money for concrete pads for the dumpster, they could be moved to the other side of the lot where the sun melts the snow.

Chuck wanted to “Thank” the fire department for showing up at his place.

Brief Board Discussion if any about public comments –

Patriot will not pick up at locations where trash bins sit on concrete pads as they do not want to be responsible for damage to the concrete

11:00 a.m. **Adjournment** – Time Index 01:49:30 – Motion to adjourn was made by John and seconded by Rudy. Meeting adjourned at 11:02 AM.