

AGENDA WFPA
Board of Directors Meeting

8 March 14

Board Members Present:

President:	Bill Loughrige
Vice President:	Chuck Bowers
Treasurer:	Vic Hencken
Director:	John Ohanesian
Director:	Scott Stratman
Director:	Rudy Erdman
Fire Chief:	Roger Nusbaum

Board Members Absent:

Secretary: Russ Courtney – working out of town

8:45 a.m. **Executive Session**

9:15 a.m. **Begin General Session** – Time Index: 00:13

Approve Agenda – Time Index: 00:17 – Motion by John to approve the agenda as is, with a second by Rudy. Vote: 6/0 Passed

Public Comments – (questions will be addressed at the end of the meeting) – Time Index: 00:46

No comments received.

President Report – Time Index: 01:34 – No report.

Secretary Report – Time Index: 01:37 – The minutes from the February 2014 Board Meeting were distributed to the Board members for review and posted on the web site.

Motion to waive the reading of the minutes was made by John and seconded by Vic. Passed. 6/0
Motion to approve the minutes as submitted was made by John and seconded by Chuck. Passed. 6/0

Treasurer Report - Time Index: 02:22 – Continue to do very well. Currently \$138K in bank. In February we added to our surplus \$3691 thanks to expenses being low and contributions being up. We anticipated losing \$7900 but only lost \$3600. For the 9 month period ending in February, we are \$62K ahead. Total donations thus far are \$62K. We need to make sure that we continue to raise money to rebuild our coffers.

Motion to accept the Treasurers Report was made by John and seconded by Chuck. Passed. 6/0

Fire Chief Report - Time Index: 05:30 – **Calls** Three calls this month; one medical, one injury and one smoke investigation. **Personnel** The EMTs all successfully completed their biannual refresher. We have five firefighters attending the 2014 AZ Wildfire Academy and I will be working there as part of the staff. **Fleet** Engine 86 is fixed, it had many air leaks which is not surprising for a 28 year old truck but problem solved. **Training** We have continued with intensive ISO preparation training and have also started ramping up wildland training as well. We will be able to do our annual refresher training in-house which

will save \$300-\$400. **PAWUIC** No report. **Facilities** We have started the process for adding storage on to the back of the station spearheaded by Director Erdman. The benefit to FD operations would be increased space with the moving of cooking/fundraising equipment into the new area. **Prescott Basin Ops Group** Meeting will be April 3 and 4 at Central Yavapai Training Academy with about a half dozen of our people in attendance. **Western Yavapai Chiefs Association** The association will be voting on whether to pursue a recruitment and retention grant through the Safer Program. There are benefits that can be paid indirectly to Firefighters. Example; the grant administrator, which would be a 3rd party company, can make health insurance payments directly to a firefighter's insurance company for the firefighter's monthly premium. There are several others as well. Looks like we will pursue this as an association. **News From Other Departments** Chino Valley Fire and Central Yavapai are trying to structure a Joint Power Authority; not a merger but very similar. The interim Chief at CY is in favor of this with the new Chief from Chino Valley. This would be one Chief (CV) running two separate departments – CY and CV. **PRCC** Mayer Fire was interested in rejoining the center but negotiations failed. **ISO** The ISO Field Rep visited Walker Fire on Feb 13. The visit was short and went well. We provided information that was requested and provided a tour of the station and equipment. The Field Rep set an expectation that we won't hear from them until July (maybe in June) so we will wait until we are told what might come next. **VFD Grant** WPFA has been approved for the 50/50 grant. Additional documentation will be forwarded. **SCBA Grant** Could still be months away – up to a year. **GPS & Signal Boosters** Pending outcome of the VFD grant

Motion to accept the Fire Chiefs report was made by John and seconded by Vic. Vote. Passed 6/0.

Committee Reports – Time Index: 14:14:09

Fundraising – June 28 is Walker Day. Other than that, fundraising is moving forward. Getting the April Newsletter is paramount to keeping our fundraising on track. Everything needs to be to Greg by 15 March. The newsletter is the “Ask” for funds. Last year it went around April 21. [There was additional discussion by the board on what should be contained in the artifices by the board officers and Fire Chief]

Bylaws – Chuck has taken a first stab at the bylaws based on past discussion and email. He is suggesting that member dues be \$25 or equivalent service get one the right to vote. Changes to the current bylaws removing the acronym ATTETV still need to be made. Vic made the comment that dues can be tagged to the address/property. Voting is restricted to property owners. Vic suggests a cut off date for the members to be identified for voting. Vic also suggested that volunteers who have donated their time send an email to the board with a request to vote, so that a service list is created. Scott suggested a “self-affirmation” that they have contributed service hours. In any way – the lists should be prepared 30 days before. Bill commented that we will need a 2/3 vote of the membership for these changes to pass. The time period to take this to the community for comment and then subsequently incorporate the community comments, before the vote (at the Annual Meeting) is too short. There is less than 10 days to put this together. Rudy commented that the new bylaws just need to be simple. Scott commented that one vote per property is simple. Chuck feels that he can get the changes done in a short period of time which will simplify the bylaws. Roger feels that the one voter per property would be a push back. Also, in terms of how it is presented; should include a paragraph explaining the changes. The community can decide to vote the changes down, but it shows that the board is trying to do something in this direction. Vic agrees with Roger about the one vote per property. Husband and wife can disagree. However single people only receive one vote. John feels that we are pushing this through and our credibility could be at harm.

Motion to present a bylaw change to the membership at the Annual Meeting was made by Vic and seconded by Scott. Vote. Passed 4/2

Motion was made by Vic that Chuck complete a draft of the changes and present them to the board by 16 March. The changes will be for the membership to define eligibility – property owner, dues of \$25 or

2 hours of service – and the number of votes per property – one per property – Seconded by Scott.
Vote. Passed 6/0

Firewise – no additional money has become available. At this time there will not be a Grinder Day this year. There was question as to who paid for the remediation at the CCC Camp – this was believed to be the forest service. The Firewise program is offered by the WCAA. Our relationship with them on this program has been very good and it has been an extremely worthwhile investment for the community with the monies which the WFPA has provided.

Volunteer of the Month Recognition – Time Index: 53:38 – No nomination this month.

Old Business – Time Index: 53:47

Monthly “Your Donations At Work” Newsletter – we are running about 5 days late on this month’s issue. We are waiting for some additional information on the storage room expansion project.

Welcome Information for New Home Owners – Chuck is still working on this with Loren.

Fire Safety Education – this is to be part of the Welcome Information.

By-Laws – this topic was discussed above.

Non-Profit Language for Operating Procedures – tabled for this meeting but we believe that we are covered on three issues which we have discussed at the two previous board meetings.

Facility Maintenance – Rick Baker would be happy to use his expertise and help us draw up a plan for standard maintenance.

April Newsletter – discussed above

Announcement for Board Candidates – there are people who have expressed interest in a position and we are waiting on them to fill out the applications which was sent in email and is on the website.

Firehouse Lettering – has been ordered and is expected to arrive this week.

New Business – Time Index: 01:01:00

Bridge Project – Jack Smith was expected to come to the board meeting today but has not arrived. The timeline is not yet known.

Storeroom Project – preliminary plans were sent to the board for comments. Several were received and have been assessed and incorporated. We are adding approximately 320 sq ft in addition to the renovation to the garage area. Rudy and Mark Herrin have headed this project for the community. This will allow us to move the current storage areas around the garage into this new space. The plans are being finalized and submitted to the county. The new kitchen area could require commercial ventilation. This is dependent on the county. If the kitchen becomes too costly, we can always add it at a later date. The new storage area will be added to the back size of the firehouse and the generator will be moved from inside the garage to the storeroom.

External Web Cameras – Chuck has looked at the cameras to see who is dumping construction debris. We need to do a little trimming so that the dumpsters have a full view. We may stream these camera images over the web so that residents can see current weather conditions.

Vehicle and Station Planning – Vic brought up a topic regarding planning for the station and vehicles. We need to begin to look at equipment which needs to be replaced in the next five years in order for us to establish goals for our fundraising efforts. Our depreciation on our budgeting needs to be funded with fundraising efforts in order to replace obsolete/old equipment. There is hope that Roger, Mark and Steve could begin work on this planning. Additional discussion included possible planning for medical services.

Community Announcements: (Firewise, WCAA, Others?) – Time Index: 01:28:09 -

Mark Herrin – in discussing funding for the chipper, there has been an announcement that there is funding for up to \$75K in rack 2 dollars. Requests need to be in by 30 April with awards in the 15 May timeframe. This is not a matching grant, it is full funding. Mark will forward the information to Chuck for application for funds for a Grinder Day. Plans are in process to thin the west side of Big Bug by the Forest Service. The two most contentious issues regarding the bylaws are being raised with the suggested changes. Mark suggests proceeding cautiously as there may be repercussions in funding of the department.

Public Forum (Two Minute Restriction) – None

Brief Board Discussion if any about public comments – None

11:00 a.m. **Adjournment** – Time Index 01:38:53 – Motion to adjourn was made by John and seconded by Scott. Meeting adjourned at approximately 10:48 AM.