

**Walker Fire Protection Association  
Monthly Board Meeting Minutes**

**14 June 14**

**Board Members Present:**

<b>President:</b>	Bill Loughrige
<b>Vice President:</b>	John O'Hanesian
<b>Secretary:</b>	Russ Courtney
<b>Treasurer:</b>	Vic Hencken
<b>Director:</b>	Rudy Erdman
<b>Director:</b>	Terry Piske
<b>Fire Chief:</b>	Roger Nusbaum

**Board Members Absent:**

<b>Director:</b>	Steve MacIntosh
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9:00 AM          Begin General Session

**Approve Agenda** - Time Index: 00:56

Motion to accept by John seconded by Terry. Vote. Passed 6/0

**Public Comments (questions will be addressed at the end of the meeting)** - Time Index: 01:27

None

**President Report** - Time Index: 01:39

Welcome to the new Board.

**Secretary Report** - Time Index: 02:53

Minutes from the previous board were distributed and posted on the website.

Motion to accept the minutes was made by John and seconded by Terry. Vote. Passed. 6/0

**Treasurer Report**- Time Index: 03:31

A banner year. Donations eked over the \$100K mark. Our budgets are normally established to zero out each year. This year we are \$40K to the better. Cash in the bank is roughly \$150K. Walker Trash is not included in the donations. Also misc. fundraiser is not included. If that is taken into account income was \$127K. Fundraising income generated \$13K.

The Budget Committee for this year will be Vic, Steve, and Roger. Anyone else who might be interested is welcome. Budgeting will need to account for the new Storeroom and possibly the replacement of the tenders.

Motion to accept the reading of the minutes was made by John and seconded by Terry . Vote. Passed. 6/0

**Fire Chief Report**- Time Index: 07:12

**Calls** One medical call and one illegal burn. **Personnel** No report **Fleet** Patrol 80 is back in service. Patrol 83 was at the CYFD Fleet getting the pump swapped out and is now back. Cherry Fire is interested in Patrol 84. Their chief has asked me to help them try to bring a more formal structure to their department similar to how Mayer helped up although I/we would not charge them, they have no budget to speak of but by helping it might rally their community to buy our truck. **Training** May 17<sup>th</sup> we had ropes training which is something new for us and something we need to do more of. We also had a training on trauma patients combined with a truck refresher. **PAWUIC** No report **Facilities** The inverter for the building's siren began to make noise threatening to fail so we disabled it. We have no practical use for it but if we have someone step into a facilities role we can have this addressed further. **Western Yavapai Chiefs Association** The program administering the grant we applied for for SCBAs has begun to announce grant recipients. And while we have not heard yet, we also have not received a rejection letter either, as of the last Chiefs meeting. **PRCC** Groom Creek has asked us to vacate our shared channel by December 31 which is their prerogative. It appears as though they are frustrated with our traffic on their channel. We spoke to PRCC and they are confident that the tech/hardware can be resolved but they feel that there may be bigger issues that Chief Bentley may not have considered. I relayed those to him along with a proposed change to our procedure but I have not yet heard back from him. This does not impact our ability to be dispatched. Cost would be roughly \$2K. **ISO** We passed! We have an 8B rating. Firefighters put in several month of training (33% increase) for four or five months to obtain this rating. **VFD Grant** The last items are due to ship June 13. We will be turning paperwork for reimbursement shortly. Reimbursement will take 3 to 6 months. **State Fire School.** We have received one scholarship for this year's school. Value of the scholarship is free tuition plus \$500 to pay for student expenses (hotel). We would expend roughly \$300 per student plus Travel/Living expenses.

On the Groom Creek issue we would have our own channel with PRCC dispatch. PRCC would require some training.

There was some forest service activity on Friday but the reason is unknown.

The truck for Cherry Creek: If they are struggling for cash, would the Board like to offer them terms? Yes, as long as the terms negotiated by Roger are on paper.

Motion to accept the Fire Chief Report was made by John and seconded by Rudy . Vote. Passed. 6/0

**Committee Reports (Fundraising, By-Laws, and Firewise)** - Time Index: 18:40

- Fundraising – those events scheduled are going fine. Our Accountant has provided us a list of donors. We will scrub out the list of the donors, and send a letter to those who have not asking them what it would take to get them to donate. Follow up letters would be sent. Possibly the Survey Monkey could be used for this purpose. On the letter that goes out it is important that we make sure to not nag at people. There is no reason why the community cannot generate \$150K. The entire Board can work on flushing out the letter, including a description of what the fire department does.
- By-Laws – changes presented at the Annual Meeting did not pass. Substantive changes need to be discussed.
- Motion to continue existing committees from the previous year was made by John and seconded by Terry . Vote. Passed. 6/0
- Firewise – no report.

**Volunteer of the Month Recognition-** Time Index: 30:18

The Board recognized Firefighter Eric Wight for his service in a recent cardiac event.

**Old Business-** Time Index: 30:54

- Election Results – was not real need to count the ballots for the board member. The bylaw changes failed 96/46.
- Walker Day – is good! Lots of folks have stepped up to help. Donations can be brought to the firehouse Friday before Walker Day
- Welcome Information for New Home Owners – Terry will pick this up. He has picked up information from Sharon Bencze. Loren has put together a history of Walker which is very good. Evacuation plan should also be included. Reminders about cigarette smoking outside in the forest – drivers flicking their cigarette butts out the car window. Firewise would also have their tri-fold and 8.5 x 11. Possibly a list of vendors for mitigation.
- Non-Profit Language for Operating Procedures – believe we are only missing the 'Whistle Blower' policy. Two other items are already in our bylaws.
- Facility Maintenance – Vic spoke with Larry and he is not available this year. Rudy may have a person he could speak with. Gene does some of the wiring maintenance, Dan also does some but we need to have this coordinated/planned.
- Bridge Project – the local paper ran an article that said this would be started in September. The actual project engineer said that this would start in the fall but the schedule would be aggressive. There was some discussion that the bridge was declared a historic structure from

the WPA era and in the past the project was abandoned. The gravel road on the Big Bug is scheduled to start in June. This will bring about 200 truckloads of material up Walker Road.

- Storeroom Project – our little project has turned into a monster with the county. The County has two more items that we need to clarify for them. The plans are moving forward. Floor plans are out to the subs for budgeting. We expect to permit very shortly. Vic mentioned that we need a Builder Risk Policy for this project. This is very inexpensive.
- Insurance – our bill has arrived for our September payment for Workers Comp.

**New Business**- Time Index: 49:32

- Fundraising – discussed earlier.

**Community Announcements: (Firewise, WCAA, Others?)** - Time Index: 49:50

None Received

**Public Forum (Two-minute restriction)**

Victoria – was using the website recently. The drop down for the WFP Board is hidden by the weather rectangle. Victoria will send an email recap for us to better the website.

Victoria – Where are the Bylaws and Articles of Incorporation on the website? List of Committees?

Victoria – would like to know the number of proxies and the vote counts.

Victoria – would like to work on the Bylaws to bring recommendations to the Board by September for community comments.

Keith – on the truck for Cherry, we should get some backers and hold the title.

**Brief Board discussion, if any, about public comments**

Election Results - Russ supplied that information for Victoria. (will also be in the Annual Meeting Minutes)

Bylaws - Steve MacIntosh and Victoria will chair that committee. If legal counsel is sought, please bring that to the Board first. Survey Monkey could also be used to gather comments.

11:00 AM **Adjournment**- Time Index: 59:56

Motion to adjourn was made by John and seconded by Terry . Vote. Passed. 6/0 Meeting adjourned at 11:10 AM

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**An audio file of this Board Meeting is available on the WFPA website – <http://www.walkerfire.org>  
The meeting agenda is used to contain a brief description of the discussion for each topic on the  
agenda. Please refer to the audio file for an exact replay of the meeting.**