

**Walker Fire Protection Association
Monthly Board Meeting Minutes**

12 July 14

Board Members Present:

President:	Bill Loughrige
Vice President:	John O'Hanesian
Secretary:	Russ Courtney
Treasurer:	Vic Hencken
Director:	Terry Piske
Director:	Steve MacIntosh
Fire Chief:	Roger Nusbaum

Board Members Absent:

Director:	Rudy Erdman
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9:00 AM Begin General Session

Approve Agenda - Time Index: 00:15

Amended to include the pledge.

Motion to accept the agenda as amended by John seconded by Steve. Vote. Passed 6/0

Public Comments (questions will be addressed at the end of the meeting) - Time Index: 01:27

Presentation from the WCAA to the WFPA paramedic team of a medic bag.

President Report - Time Index: 04:32

Nothing to report

Secretary Report - Time Index: 04:41

The minutes from the June Meeting were distributed to the Board members and posted on the website along with the Audio file from the meeting.

The minutes from the 25 May Annual Meeting were posted on the website. These will remain in a draft form until the next Annual Meeting next May. There is no audio file for the Annual Meeting.

I spoke with our accountant and received the February and April financial statements. The Balance Sheets for those months are now posted on the web site.

There were issues with the Arizona State Corporation Commissions eFiling site preventing me from completing the necessary updates. I will attempt to complete the updates by next month's meeting. If

not, I will file manually. Filing must be completed by 11 September 2014.

Motion to dispense with the reading of the minutes was made by John and seconded by Terry . Vote. Passed. 6/0

Treasurer Report- Time Index: 06:00

Treasurers' report is not available this month. Our accountant was out of office with his wife and new baby. Budget committee will be meeting shortly. Steve will be taking over in the next month or two as Vic transfers out of the role of Treasurer.

Fire Chief Report- Time Index: 06:48

Calls Two medical calls and one smoke investigation. **Personnel** We were dispatched to the San Juan fire for a BLS Kit and EMT. This was both odd and encouraging. Odd because a BLS Kit is not on our contract with the state and encouraging because we popped up on someone's radar. We have worked with WCAA to build a BLS kit and it will be added to our contract. **Fleet** Have not heard from Cherry regarding patrol 84. **Severity Patrol** The season ended July 6th and was generally much quieter than last year in terms of far fewer calls and far less wear and tear on the truck. **Training** Trainings covered new procedures when to reduce spinal mobility on medical calls, firefighter safety while responding to different types of incidents and a refresher on Engine 86. We 16 attend on July 5th. **PAWUIC** No report. **Facilities** Gene Tomek and Glenn Heithold are working on the generator, I ordered the part they requested (solenoid) which should be here soon. **Western Yavapai Chiefs Association** No meeting in June. **PRCC** We have come to a tentative solution with Groom Creek that should allow us to remain on their frequency. We proposed a specific change to our radio procedure that they agreed to contingent on our successful execution of this new procedure. Chief Bentley suggested that we think about a switch though as a long term strategy in case of any unexpected leadership changes at either department which might disrupt our MOU. Our first step in the regard will simply be to see if our repeater can be reached from the PRCC (Prescott Regional Communications Centre) which Mark Keegan is working on, if so then any change would be significantly less expensive but it doesn't look like this will be an issue for the time being. **VFD Grant** All of the paperwork is in. They will start the process of issuing a reimbursement check which could take several months to arrive. Expected value of the check will be \$4525. **AZ State Fire School** We have one scholarship to cover tuition and hotel. Two other firefighters have expressed interest in attending. Would like to have the board approve \$1500 for this training. Bill mentioned that this should already be in place from the old budget.

Question on the BLS kit and vehicle. Do we need to have people trained to take that vehicle and kit out to a call? We need to have an EMT with a 4 wheel drive vehicle who is "red carded". We are equipped to handle that and have a number of people who are "red carded".

Question on PRCC. Mark is going to check the PRCC reaching the repeater. Is it beneficial to us to become independent of Groom Creek? Yes. Part of the process is to determine what needs to be done. Expected cost would be roughly \$5000 to make this change.

Question on the Community Siren. Are we going to get that working again? We can but that needs to be discussed by the board.

Motion to accept the Fire Chief Report was made by John and seconded by Terry . Vote. Passed. 6/0

(At this time Treasurer Vic Henken needed to leave for another engagement. Any further votes will be conducted with a 5 director panel.)

Committee Reports (Fundraising, By-Laws, and Firewise) - Time Index: 18:47

- Fundraising – Fire Fighter Appreciation day is first Saturday in October (4 October 14). A donation letter will be going out in a few weeks. Newsletter will also be sent in October.
- By-Laws – Brief meeting was held on 3 July. Purpose to review some of the feedback from the Annual Meeting and identify the issues brought up by the community. There are some good parts of the proposal that was defeated at the Annual Meeting which the committee would like to retain. Notice was sent to the community for additional volunteers to the committee. 2 additional members have come forward. Next meeting will be 17 July in the AM. The committee was approved last year and continues forward.

Motion by Steve to form the bylaw committee in order to review the bylaws, propose changes, and bring them to the board. Second by Terry. Discussion on the Motion: Comment from John was that we have had attorneys look at these in the past and should be review. Vote. Passed 5/0

- Firewise – no report. Believe that there are still grants pending. If the grants are not awarded the board needs to be prepared to help fund a chipper day.

Volunteer of the Month Recognition- Time Index: 27:10

The Board recognized Bob Loughrige, Jim Middleton, and Linda Emmet for their service during Walker Day. Bob and Jim prepared, cooked, and served food. Linda for the work she did with the Garage Sale. There were many, many more to recognize and we are appreciative of the report.

Old Business- Time Index: 27:56

- Walker Day – very successful day. Roughly \$4000 profit for the event. Cake walk was a blast with plenty of cakes. Rose Dougherty donated 10 cakes alone!
- Welcome Information for New Home Owners – starting to move forward with this. Have a couple of items that would make good refrigeration magnets. One is a 4x6 Escape route that was done by the WCAA. Another is a sheet of reminders about living in the forest for our many desert dwellers. Loren created a nice trifold on the history of Walker. A Firewise trifold is also available.

- Facility Maintenance – still talking to people to see if we can find someone. Roger mentioned talking with Glenn Heiholt.
- Bridge Project – meeting notices have gone out for a meeting on 15 July with Supervisor Jack Smith at the Highlands Centre.
- Storeroom Project – Rudy and Mark have started the addition. Estimated cost is still \$20K.

New Business- Time Index: 37:58

None

Community Announcements: (Firewise, WCAA, Others?) - Time Index: 38:10

WCAA Meeting will be following the next Pancake Breakfast day around 11:00 AM at the WFPA Firehouse.

Saturday Sundae – the WCAA will hold their next Saturday Sundae on the first Sunday in August at the WFPA Firehouse.

Winter Coat Drive – the WCAA is looking for any winter coats for their coat drive. In addition pledges of \$1 per coat are also being collected to benefit Catholic Charities.

Public Forum (Two-minute restriction)

Myra – is Walker Day still considered a Fundraiser.

Mark – on the station addition, we are working on getting portions of the build donated. The dig for the foundation was already donated. The masonry work will begin on Monday with the stem wall.

Brief Board discussion, if any, about public comments

Walker Day is considered a Fundraiser and Block Party.

One of the items that Rudy has in his notes was that we needed to empty the garage. We can do that over time now that we are not putting the floor in the old garage. John mentioned that the old garage will tend to flood. If anything can be done to help divert water during construction, it would be helpful.

Comment that membership was properly covered in the bylaws. Mark will go over that with the Committee.

11:00 AM **Adjournment**- Time Index: 45:55

Motion to adjourn was made by John and seconded by Terry . Vote. Passed. 5/0 Meeting adjourned at 10:00 AM

**An audio file of this Board Meeting is available on the WFPA website – <http://www.walkerfire.org>
The meeting agenda is used to contain a brief description of the discussion for each topic on the agenda. Please refer to the audio file for an exact replay of the meeting.**