

**Walker Fire Protection Association
Monthly Board Meeting Minutes**

13 September 14

Board Members Present:

President:	Bill Loughrige
Vice President:	John O'Hanesian
Secretary:	Russ Courtney
Treasurer:	Vic Hencken
Director:	Steve MacIntosh
Director:	Rudy Erdman
Director:	Terry Piske
Fire Chief:	Roger Nusbaum

Board Members Absent:

9:00 AM Begin General Session

Pledge of Allegiance

Approve Agenda - Time Index: 01:25

Motion to accept the agenda as amended by John seconded by Steve. Vote. Passed 7/0

Public Comments (questions will be addressed at the end of the meeting) - Time Index: 01:46

None received

President Report - Time Index: 01:55

Construction is going well as have Pancake Breakfast. Bingo is up and down. Bylaws will be discussed today. Rudy has been working himself to the bone.

Secretary Report - Time Index: 02:49

The minutes from the August Board Meeting were distributed to the Board members and posted on the website along with the Audio file from the meeting.

So far we have received 5 returned letters from the most recent mailing. Two of the five letters were returned with new addresses. The remaining three were undeliverable using the address data from Yavapai County from the April pull with any new additions provided by Sharon Bencze. All five were checked against the county data on 9 Sept. The county does have updated data for the two post office returns with updated information. The remaining three have not been updated by the county and the postal service does not have any further information. The next time we pull data for a mailing or for the Annual Meeting we will have the most current address information available.

I have followed up with the Arizona State Corporation Commissions completing our required Annual Report. This was to be completed before 11 September to fulfill the State of Arizona requirement.

Motion to wave with the reading of the minutes was made by John and seconded by Terry . Vote. Passed. 7/0

Treasurer Report- Time Index: 04:23

Things are going well. Cash is down from the beginning of the year due to the construction. We currently show a -\$10K loss YTD against the budget. This is due to the timing of the addition. We are \$10K below what our budget anticipated. The fundraising letter has brought in a total of \$4900 which has not yet hit our report.

The Assistant Treasurer does sign checks as part of their duties. The requirement is that they be bonded. John will check to make sure that we are current on our bonding.

A motion was made to accept the Treasures report by John and seconded by Steve. Vote. Passed 7/0

Fire Chief Report- Time Index: 06:38

Calls Three medical, one snake relocation and one smoke investigation. **Personnel** Larry Marcum and Terry Werlein appointed co-training officers. Both are new to the department and the area, each has more than 20 years of experience and were referred to us by professional departments (Forest Service and Chino Valley FD respectively). **Fleet** CYFD Fleet has not been able to schedule our vehicles yet for their annual servicing. **Training** Station cleanup and structure training. **Facilities** Defer to Rudy for any comments about the new storage shed. **Western Yavapai Chiefs Association** The grant process for the SCBAs is proceeding and may resolve sooner than I expected. The bid from the contractor is lower than what we were awarded which means we may be able to get additional equipment from the grant. **PRCC** No report.

A check received from the Sundance Fire. We should have three more check for fires coming in as well as the VFA Grant Check.

Two Firefighters took the basic FF Training Class in Mesa. Matt Greenhalgh took a Ropes class. Eric White took a vehicle extrication class.

Forest Service pays for our vehicle time but not for the Firefighters time.

Motion to accept the Fire Chief Report was made by John and seconded by Vic . Vote. Passed. 7/0

Question: Are we counting the expenses from what has been purchased .v. the grant money being received. Answer: Yes. Nothing comes/goes without going through the accounts. Expenses were incurred in the last FY.

Committee Reports (Fundraising, By-Laws, and Firewise) - Time Index: 17:01

- Fundraising – Firefighter’s Appreciation Day is 4 October with a Pig Roast and Pot Luck. Roger will do introduction of the FFs.
- By-Laws – We discussed the draft in the Executive Session and have some input for the committee which will be discussed at the end of the meeting.
- Firewise – No Report.

Volunteer of the Month Recognition- Time Index: 22:53

The Board recognized Ken Vickers and Rusty for helping with the new refrigerator.

Old Business- Time Index: 23:29

- Welcome Information for New Home Owners – A letter will be forwarded to the board for a review. Information for the Trifold is being collected. An Avery 8.5x11 magnet will be printed for refrigerator doors. Roger will send Terry 10.. or so pictures. Information has been received from the WCAA to be include in the Welcome packet
- Facility Maintenance – Vic talked to his contact and he is not available due to some health issues. The search will continue. Will talk with Rick to see if he can possibly do the plan and we find someone else to implement the plan.
- Bridge Project – Seems like the project has a life of its own. The project is expected to begin in January. Paving on the road will start on Monday.
- Storeroom Project – Final inspection is Friday. Punch list will follow. Looks like we will be done in 2 weeks. We are slightly over budget but the last increase to the budget will take care of that. Last week the county had us add doors to the break room area. Drywall is done. Paint prep will be on Monday. Four or five people have volunteered. The next question will be what we will do with the equipment that is no longer needed (refrigerators for example, equipment from the old storage). The garage is stuffed with what was in the old storage area. 3 or 4 people can look through that equipment. We will reuse the shelves that we currently have. The truck needs to be in the garage for winter.

New Business- Time Index: 38:39

Walker Road Paving – Paving will begin on Monday 15 Sept and last a month. They are also doing some paving of our right-of-way. The county will be doing this for Walker Fire at no charge. The area has been re-graded to funnel water away from that station, with the new paving. Possibility exists that we may lose the Ponderosa Tree at the front as it has been sick for number of years.

Community Announcements: (Firewise, WCAA, Others?) - Time Index: 41:50

Victoria – Coat Drive is going strong with 67 coats received so far. Dollar donations are also being accepted. The WCAA website does have a pledge site (PayPal) for anyone who might like to donate for a grinder day.

Public Forum (Two-minute restriction)

Victoria (For Keith) – Chuck Bowers solicited donations for the refrigerator. Suggested that those who donated, might be interested in the refrigerators. Coffee mugs can be available for the firefighters as a gift.

Victoria – Firefighter of the Year award is this new? Suggested that this practice continue yearly.

Victoria - Is the list of the FF on the website current.

Victoria - Typo on his email list on the website.

Brief Board discussion, if any, about public comments

Roger – The list of FF should be current.

Bill – We will get Chris to correct John's email address.

11:00 AM **Adjournment**- Time Index: 47:55

Motion to adjourn was made by John and seconded by Terry . Vote. Passed. 7/0 Meeting adjourned at 10:07 AM

**An audio file of this Board Meeting is available on the WFPA website – <http://www.walkerfire.org>
The meeting agenda is used to contain a brief description of the discussion for each topic on the agenda. Please refer to the audio file for an exact replay of the meeting.**