

Please note that beginning with the 13 October 12 meeting, transcriptions of the WFPA Board Meeting Minutes will no longer occur. In place of the transcription the agenda, which appears below, will be augmented to contain a very brief description of each topic along with a Time Index. The Time Index points to the approximate location where the topic is discussed in the accompanying audio file. The audio file is a recording of the meeting. The entire topic can be reviewed by positioning to that Time Index using your computer.

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**AGENDA WFPA  
Board of Directors Meeting**

**10 August 13**

**Board Members Present:**

<b>President:</b>	Bill Loughrige
<b>Vice President:</b>	Chuck Bowers
<b>Secretary:</b>	Russ Courtney
<b>Treasurer:</b>	Vic Hencken
<b>Director:</b>	John Ohanesian
<b>Fire Chief:</b>	Roger Nusbaum

**Board Members Absent:**

<b>Director:</b>	Scott Stratman
<b>Director:</b>	Rudy Erdman

9:00 a.m.      **Executive Session**

9:15 a.m.      **Begin General Session** – Time Index: 00:00

**Approve Agenda** – Time Index: 00:00 –

Motion by John to approve the agenda with a second by Check. Vote: 5/0 Passed

**Public Comments** – (questions will be addressed at the end of the meeting) – Time Index: 00:00

Betsy – request sent to Board for Sundae Saturday. Looking for a response.

**President Report** – Time Index: 00:00 –

**Secretary Report** – Time Index: 00:00– Minutes from the 13 July 13 meeting were posted on the website and distributed to the Board for review. The Audio File from the meeting was also posed on the website.

Motion to dispense with the reading of the minutes was made by John and seconded by Chuck. Passed. 5/0

**Treasurer Report** - Time Index: 00:00 – Looking to have the budget approved today. \$10K in contributions received putting us ahead of budget. We are to the good \$5370.00

Motion to accept the Treasurers Report was made by Chuck and seconded by John. Passed. 5/0

**Fire Chief Report** - Time Index: 00:00 – **Calls** Two vehicle accidents, one injury call and one lightning caused tree fire near the cattle guard on Walker Road. Both vehicle accidents occurred at Frampton Hill. Both are excess speed related. **Fleet** Should be starting to take vehicles in this month for annual service **Training** Inhalation injuries/engine 86 ops and GPS training **PAWUIC** No report **Facilities** New refrigerator (thank you Chuck/Sharon, and Scott), expansion of the cement (hilo) pad is scheduled for later this month **Prescott Basin Ops Group** No report **Western Yavapai Chiefs Association** No report **Stage 2 Burn Restrictions were lifted. However, fire danger is expected to go back up as the forest dries out. Other:** The department has benefited from Dr. H. Kravitz expertise in our training these past few months. He is behind the group which donate the AED's to the department.

Motion to accept the Fire Chiefs report was made by John and seconded by Vic. Vote. Passed 5/0.

#### **Committee Reports** – Time Index: 00:00

**Bylaws** – Chuck is heading this committee.

**Fundraising** – Vic is establishing the committee and looking for volunteers.

**Firefighter Appreciation Day** - John is heading. Event is Saturday, 5 October 13 from 4PM to 6PM

**Firewise** – would like to have a Grinder/Needle month beginning at the end of August through the end of September. Collections begin 30 August and will be ground up 30 September and removed a week later. Labour Day weekend kick-off will be announced the Monday before. Roll-off for Needles would be across the street. John and Roger discussed the hilo pad project and the capabilities to park vehicles across the street with the roll-off positioned in that area.

**Volunteer of the Month Recognition** – Time Index: 00:00– The board recognized Mark Herrin for his work on the hilo pad and for his use of tables and chairs at the Walker Days Event. Congratulations to Mark Herrin!

#### **Old Business**

**Severity Patrol** – will cost about \$600 for both days. Discussion amongst the board was pro and con. History indicates that fire wise we do not need this however medical indicates that there would be a benefit. Considering projects and simple economics we are in a cash crunch, but it is a good PR.

Call for the question: 2 For / 2 Against – with final vote this motion from the past meeting did not pass.

Chuck asked if special funding was sought, would it be OK to have the Severity Patrol. This was not approved.

**Landing Pad Construction and Driveway Entrance** – Time Index: 00:00 – Rudy and Mark Herrin are coordinating this project. Mark will come to the board if funding is needed. Concrete pour is scheduled for Saturday 23 August. No events are scheduled at the firehouse that weekend. This will be on the WFPA website with a comment that we could use additional funding. It was suggested that we once again confirm with Native Air. The back drive paving is going to occur sometime this fall. This is in the county budget for this year. It was suggested that these projects should include for a special “ask” over and above an annual contribution when communicating to the community. The follow up announcement will include that this is a special project, asking for additional funding, and that it should not detract from the annual giving. John will draft this announcement Chuck will post.

**Budget** – Time Index: 00:00 – Budget has been reduced by \$20K from last year due to fund raising experience from last year. The budget is \$110K for this FY. The Contributions were lowered by \$20K to provide a balanced budget for this FY.

Motion to accept the budget John seconded by Chuck. Vote: Passed 5/0

**Insurance** – The insurance values of the structures and vehicles were reviewed. In some cases we were over insured and in some cases under insured with full replacement costs. This saved us roughly \$2000 in our premium over last year.

**Fundraising** - Time Index 00:00 – Vic is looking for a chairperson. John has volunteered. They will get together with Bill Haggard. We would like additional people outside the board.

**Memorial gift to the Yarnell 19** – Time Index: 00:00 – If anyone would like to contribute the WFPA will collect the money and funnel it directly to the proper agency. Where to send that money has been a concern. The short term money has not yet reached the families. It was suggested that the funds might best be paced with the 501(C)3 that have been established. Vic can check with the trustees of some of these to find out where this may best be placed. Clarification: this will be placed with the Families of the Yarnell 19 and not with the families in Yarnell.

**Monthly “your Donations At Work” Newsletter** – Time Index: 00:00 - Is this going to replace the newsletter? It is not intended to do so. The newsletter cost is roughly \$1500. This is just a monthly announcement of what we are doing.

**Welcome Information for New Home Owners** – Time Index: 00:00 - Chuck is working with Loren and Betsy, as well as Laura on this project. Laura has been out of town. This project will include some Fire Safety Education.

**Fire Fighter Appreciation Day (Fund Raiser for Paramedics?)** – Time Index: 00:00 - Pig Roast scheduled for Saturday, 5 October from 4PM to 6PM.

**Fire Safety Education** – Time Index: 00:00 - See above

**Dues Notice Sign at Fire Station** – Time Index: 00:00 - The sign would be designed to solicit annual dues. This will get rolled into the Fundraising discussion. Roger brought up the fact that the banner (if used) needs to be easily brought down in consideration of the helicopters landing at the station.

## **New Business**

**Safer Grants** – Time Index: 00:00 – There was some discussion about getting a number for the Safer Grant to allow us to apply for grant funding. Chuck and Steven have been discussing this path of funding. Safer is unique to hiring staff. Chances of being awarded an grant are minimal, but if we are awarded we must also consider the administration of the grant as it can be taken back if not done properly. There was some additional discussion that this should be part of the fundraising. Roger suggested that the Planning Committee should provide some direction on this, with additional input from the community as a whole. We also need to have a better understanding of what we can and cannot do with these types of grants. John had done some research on these grants in the past. NIMS compliance was a factor. An additional requirement was 4-6 structure trained firefighters. Additional discussion was that the Safer grant is for 'people' not equipment, etc., Legal counsel advised that there are other things that we have to consider. There is no reason why we should not continue down that road with the Planning committee with interested community members participating.

**WFPA Website Advertising** - Time Index 00:00 – There was a request from other organizations about putting an ad on the website. What would we like to do? Greg seems to have a handle on the fee's for the Newsletter and Website. This folds back to the Fundraising. Consideration that there might be different rates for those who advertise in the Newsletter and/or the Website. Are we still going to do the 2 times a year newsletter? This has been costly in the past. It could be placed online with the ability to download as needed.

Suggestion from Legal Council that we have three additional policies – Conflict of Interest, Whistle Blower, and Document Retention policy. Chuck will discuss with Legal council on the costs.

**Community Announcements: (Firewise, WCAA, Others?)** – Time Index: 00:00 -

Betsy – WCAA raised \$146 for the hot shot families. They donated it to the 100 Club. Loren and Betsy have been to Yarnell to see what is occurring. FEMA may come back to support that area. Adopt-A-Road event would be on 20 or 21 August to clean up the area for the Labour Day weekend. Volunteers are being sought. 3 Miles are covered for the clean-up. Grinder Month – the septic company has already called for our next available load. There are policies pre-written and available on the website for reference. This doesn't have to go past Legal council. Cert Community Refresher Day is scheduled for 21 September. How much does it cost per day to have a paramedic? Grants: WCAA has applied for 4 grants and been awarded 3. From \$33K to \$47K. WCAA administers those grants for the community. WCAA attended the PAWIC event with 6 speakers. The event was packed. We need to be involved in those events.

Victoria – Coat Drive has 86 coats. Kids Coats is somewhat underfunded. 14 Sept. is the GPS Poker Run starting at Noon.

Myra – The Mayor and City Council is available for a visit.

Keith – BINGO Banner. Who do I work with to get the merchandise on the website?

Larry – we are losing Henderson's Orchard in front of the Firehouse. Maybe someone should consider replanting.

#### **Public Forum (Two Minute Restriction) – Time Index: 00:00:00 -**

Victoria – there was a lot of asking of community direction, last year's survey should provide that information no need to go back and ask again.

Dr. Kravitz – unlicensed ATV drivers in the community is there any policy

Betsy – believe that the community would like to have a paramedic over the Labour Day weekend.

????? - Documents posted on the website. We have not had the Financial documents posed except for two this year.

#### **Brief Board Discussion if any about public comments –**

##### **Bill**

In terms of the donations, the 100 Club is a very worthwhile organization. However they are focused on the initial impact of the families. The board discussions have centred on sending our giving to those organizations that have very low or no costs in managing these funds.

The website we agree is a simple process. There has been some turmoil in the past and we have worked that out. We are currently behind in our fundraising

There is a difference of opinion in the board about Whittington and the use of those services.

Paramedics: Part of what we need to do as keeper of those funds is spend wisely. At the same time we want to provide response as fast as we can. It doesn't make sense for us to spend funds on a paramedic when we have volunteer medics. It is a financial decision that is made by the board – not everyone agrees.

Roger and Chuck do participate in PAWIC but did not attend that meeting.

The survey is an ongoing effort to understand the needed of the community. The response to that was less than 100 people and it indicates that not everyone would like to have that expense.

Apple trees are something to consider. No one would object to trees being replanted (and feeding the deer)

The consensus from the board was to allow the ice cream social.

### **Chuck**

The 100 Club is a wonderful organization.

Whittington brought the policies to our attention. We could copy a policy and send it back.

Paramedic is a sticky situation. As a board we should not have limited outside contribution to fund that weekend. He believes that the community is looking for this and that it will not affect funding. Will a cost of \$600-\$700 break us?

### **Vic**

Paramedic: we see the trend that donations are down from last year. If we want to see more paramedic help, give us the contributions to do that. There are a lot of \$600 projects that we could be doing, but each project impacts our budget.

### **John**

Some decisions are tough to make. When you're on losing end sometimes, you just have to suck it up.

### **Russ**

Nothing additional

**Roger**

Actual cost is \$756 for the two days for the Severity Patrol.

11:00 a.m. **Adjournment** – Time Index 00:00:00 – Motion to adjourn was made by John and seconded by Vic. Meeting adjourned at 11:06 AM.