

Board of Directors Meeting Minutes

March 10, 2012

9:00 a.m. Executive Session

9:20 a.m. Begin General Session

Board Members Present

President Bill Loughrige. Vice President Mark Keegan, Treasurer Greg Kozlowski, Vic Hencken, John Ohanesian and Greg Stava

Approve Agenda

Greg Stava moved to approve the Agenda, second by Mark Keegan; Passed

President Report

Bill Loughrige reported that he and Joyce have continued to do the research to build the evacuation maps. That project will continue. He said that Bill Curosh had provided the Board with a draft for the By-Laws and that they would be discussed in separate meeting.

Secretary Report

John Ohanesian moved to dispense with the reading of the minutes for the February meeting, second by Greg Stava; Passed

Treasurer Report (Payment Resolutions)

## March 2012 WFPA Board Meeting Treasurer's Report for the month of February

### Overview

### Current Fiscal Year \*

Deposits	\$1,985.25	\$38,415.92
Debits	\$17,512.34	\$108,008.17
Net	(\$15,527.09)	(\$69,592.25)
Approximate final bank balance (all accounts combined)		\$80,000.00

### Deposit Breakdown

Annual Dues \$1,985

### Large debits\*\*

Fire Truck Shipping	\$5,060	
Mayer Consulting	\$4,000	(Jan. & Feb.)
Insurance	\$2,520	
Training	\$1,600	
Propane	\$1,220	(Jan. & Feb.)

\* Fiscal Year Runs June-May

\*\*\$500 and over, rounded to nearest \$10

Truck Repair & Maint. \$560

#### Budget overlay with QuickBooks

Greg reported that we were under budget except for the large expense of buying the truck. Income is down but not dramatically so.

Vic Hencken moved to accept the Treasurers report, second by John Ohanesian; Passed

#### Fire Chief Report (Includes ISO)

- Personally Completed NIMS 100 as guinea pig for the dept
- Personally Completed NIMS 200
- Personally Completed NIMS 700
- Personally Completed NIMS 800
- Spoke to County Emergency Mgmt about what NIMS courses we need, they can provide classroom 300 and 400
- Asked James Lee to price out a stand pipe for the pump house
- Other information questions the utility of a stand pipe
- Began reorganizing the office files with Carolyn Eisele's help
- Initiated steps to employ a passport system for the department
- One medical call
- We are participating in a grant for radios with Williamson Valley and the other small departments in the area
- Discussions with Potato Patch about a substation are underway
- Nine Firefighters went through structure training
- Begun having AARs with everyone who went through the structure school, hopefully the door is open to future trainings with them
- We will need to work out logistics for our turnouts and whether or not to share them
- Will be meeting with Mayer to properly stock Engine 86 and discuss how to stock Engine 85 and the possibility of labeling it a Type 6 for state contracting
- If we decide to get rid of engine 83 Dominic at Central Yavapai would be interested in buying it for a ranch he works with
- The wife of one of the firefighters has stepped up to do our billing paperwork for future incidents, her husband (the firefighter is doing the work to get us paid after the fact for the 2011 fires)
- Got 86 back from Yavapai Garage and started training on it

- Met this past week with BC McGhee about 86 and how to stock the truck, we need to spend less than we thought, I traded a foam pack with them for a lot of the hose and nozzles needed for 86
- Working on Hazmat training for the group
- We may need to pay for three students (out of six we are sending) to attend the wildfire academy, the worst case scenario cost s/b \$780

### Type I Fire Truck

The new truck has been described as being better than expected and is in excellent condition. Mayer is working with Roger to outfit the truck as Roger indicated in his written report.

### Committee Reports

#### Firewise Committee

Loren Bykirk said there are three (3) grants he is aware of and is working on. WCAA/WFPA has filed for a fuel reduction grant in the amount of \$53,000. This would be a 90/10 grant with us paying the 10% in either cash or labor equivalency.

There is a similar grant request from the same source being made on our behalf through PAWIC

There is money available from unused 50/50 grants from 2010. PAWIC is looking to see if we can get some of that money.

The County Board of Supervisors might also have Title 3 grant money left that was thought to be ear marked for Walker. The Supervisors have not committed that money to the Walker area yet.

There are still have 57 applicants who would like to have their property remediated.

#### Nominating Committee

Nominating Committee received no applications for Board vacancies

#### ISO Map

Reviewed map of what ISO considers 8b. There are properties close but still outside the 8b area. This map had been provided by the WFPA in 2002 when the ISO audit was conducted. There are properties just outside that area that should be added into the 8b area.

## Volunteer of the Month Recognition

John Horvat was recognized for his continued support of the WFPA. He has collected the mail for several years and has been the driving force behind the Bingo.

John Sumner was not present but had stepped up while Roger was on vacation helping to keep things moving forward.

Thanks to both for their dedication.

## Old Business

### MVD Records Checks

Tabled pending completion of the SOG's and SOP's

### By-Laws/Articles of Incorporation

A draft has been provided by Bill Curosh and will be discussed by the Board in a special meeting immediately following this regular meeting.

### SOG's & SOP's

This had been discussed during the Fire Chief's report. The Board authorized a committee chaired by Roger Nusbaum to work on the SOG's & SOP's.

### February Dues Letter/ April Newsletter

Greg Stava reported that the Dues request letter has been mailed.

Greg Stava is also working to publish the Newsletter by April 15. Vic Hencken offered that Gary & Deb Honeycutt would help.

### Building on Big Bug

Mark Herrin presented list of donors and provided checks totaling nearly \$12,000.00 He has pledges nearing \$16,000.00. The county is requiring engineering plans that will add to the cost but the permit process is progressing. He has cleared the site and is just waiting for the permits to begin construction. He said there has been good response from the neighbors there.

## New Business

Walker Day: John Ohanesian is forming a committee to put on a Walker Day. The event is scheduled for June 23rd.

He asks that people who have items to donate to hold them for the garage sale. He will try to have work hours divided to two shifts.

Mark Keegan reported that it would be necessary to purchase some additional PPE equipment. It would be too difficult to share equipment.

Mark made a motion to purchase \$4,000.00 in equipment; the motion was seconded by Greg Stava and passed by unanimous vote.

#### Community Announcements: (Firewise, WCAA, Others?)

Chuck Bower recognized and thanked Loren Bykirk for his work on the Firewise.

He announced that the Wildland fire Academy needs role players for their training. Interested parties should contact the Academy or Chuck for details.

He has a map from the assessor showing the 3-mile area stops just above Poachers Row.

The Gold Panners continue to park on our lot but we do not own the creek bottom.

#### Public Forum (Two-minute restriction)

Myrna Nathenson asks about the cost for Turnouts. Mark Keegan answered that it was not the entire set, but parts of the PPE equipment to complete individuals inventories.

Myrna also asked if the money for the Sub-Station would detract from the donations those Members would normally give the WFA.

Chuck said the Potato Patch is interested and in building a Sub Station as well. He and Dan Hauck had met with people from that area. He mentioned to them that there was a concern that funds donated to the building of a Substation could reduce the donations to the operation of the fire department.

Gene Tomek offered that he his wife Toni would assist with the Walker Days.

Tim McFarlan said a funding and or a strategic planning committee was needed. He said there are several funding possibilities including subscription services like those that Casa Grande uses.

#### Brief Board discussion if any about public comments

Vic Hencken replied to Myra that the Board had discussed the possibility that donations for the Substation could detract from operating funds by reducing general donations. The history of the Big Bug has been to continue to support the WFPA in addition to special fund raising efforts.

Mark Herrin echoed that claim; however, he said he does not speak for the people who have donated to the Substation.

Vic Hencken also said that a committee to discuss possible funding ideas a good idea. He further said some regular source of funding was needed.

Mark Keegan said he has a spreadsheet and a general plan for the strategic planning committee. Time constraints have made it difficult to meet with the committee. He will see about restarting that effort.

10:40 a.m. Mark Keegan moved to adjourn, second by John Ohanesian: Passed