



**Minutes – WFPA
Board of Directors Meeting – January 13, 2024**

8:45am – Executive Session

Board members present for the meeting - Bill Loughrige, Clyde McKay, Marti Mahoney , Roger Nusbaum, Jeff Anderson; Rudy Erdman (online).

9:15am – Begin General Session

- The Quorum has been met.

APPROVE AGENDA -

Clyde McKay requests a couple of additional items be added to the Agenda and these are to be discussed under the Committee Reports.

Jeff Anderson makes the motion to approve the meeting agenda. Clyde McKay seconds the motion. Agenda is approved.

PUBLIC COMMENTS – None

PRESIDENT’S REPORT – Bill Loughrige

No report offered.

SECRETARY’S REPORT – Marti Mahoney

Minutes from the last meeting have been sent. Marti Mahoney makes the motion to dispense with the reading of the December minutes.

Jeff Anderson makes the Motion. Clyde McKay seconds. All in favor

TREASURER’S REPORT – Lance Gilbert

- 2024 County Tax Exemption signed.
- Began process for opening a money market account. I will rebalance funds next week in preparation of funding the new account. This should net the WFPA several thousand dollars per year as long as we can maintain our 1 year operating capitol buffer.
- Reviewed other options for the WTCS liability policy and informed Bill that Auto Owners was still best choice.
- Received a letter from the AZ Dept. Of Revenue about a \$50 charge due. Reviewed with accountants and possibly an error from our 99T form. This was paid Nov. 20, 2023. I will be following up next week.

- W2 's have been distributed by Chief Roger
- Donations this month were \$9,025
- Expenses for this month were \$16,075 not including payroll. \$5K newsletter, \$4k+ truck maintenance and higher than normal fire suppression materials purchases (Hoses) are main expenses this month.
- WTCS cash on hand is \$59,674.50

Misc.

Question from last meeting about account # 1210 ...this is the merchandise inventory. In case it comes up, there are funds owed between WFPA and WTCS, since we only have 1 Zelle account. Some subscribers have been paying for trash with Zelle. Lance will need to transfer these funds and notify the accountant to clear. The same thing has to happen when the WFPA gets \$500 + donations that get trash subscriptions with. Since the accountants no longer have full access to the bank accounts this is something we have to do.

Clyde McKay makes the motion to accept the Treasurer's report. Rudy Erman seconds. All in favor.

FIRE CHIEF REPORT – Roger Nusbaum

Calls

Three medical calls.

Training

Hose testing and other winter prep for engines.

The Basin Ops Drill is scheduled for April 5 and 6.

Fleet

We've completed the hose testing for Engines 86 and 85 with just Engine 83 to go. This pertains to ISO.

Personnel

We had a good group effort getting chains on trucks and other winter prep.

A personal item, I applied for the Southwest Incident Management priority trainee program to be a liaison. I won't be gone all summer, not even close. I hope to get two training assignments and there is a decent chance that one of them could be in the Prescott provided Walker isn't threatened. I will not be away during our fire season.

Facilities

No report.

PRCC

No report.

Other

I applied for the Rural Capacity Grant. This is the annual 50/50 grant from AZ Dept of Fire and Forestry that we apply for every year. The total budget is \$3383 so we'd pay half and the state would pay half. We did not get notice that the grant was open. We got the application in 3 days before the deadline. The process was far more cumbersome than previous years so hopefully everything is correct and we get it.

We've done most of the prep for an ISO audit if it happens this year. The only other big thing would be to inventory the trucks per their inventory sheets. In the past they have sent those to us.

Jeff Anderson makes the Motion to accept the Fire Chief's report. Rudy Erdman seconds. All in favor.

COMMITTEE REPORTS –

Potato Patch SubStation Insurance –

- Clyde McKay has received a copy and information on the current insurance information for the Big Bug Substation. This will be reviewed in comparison to the PP substation insurance coverage.
- Clyde will be contacting the owners in PP to review.
- Bill Loughrige will be contacting Kurt regarding coverage.

Insurance –

- Bill Loughrige is checking on the premium costs for the WTCS coverage as well as the Bond Payment. Premium is due in January for WTCS.
- Bill is waiting on call back from Lori to provide the info on the VBIS insurance.

Security Cameras –

- Cameras are in place and Clyde will be working with Simon Mabelson on the set up and recording of the devices.
- Clyde will be ordering a replacement camera this week for the one that was taken.

Trash –

- Currently Clyde has (200) subscribers for Trash usage.
- Lance is working on better access and payment information for subscribers paying thru the webpage with Rachel (accountant) on tracking payments.

Wildland Report – Loren Bykerk

Loren has obtained a new grant for \$10K for 2024 Chip and Haul.

There are two (2) fund raisers planned for 2024 (from WCAA) prior to the billing due for the Chip and Haul costs.

Station Clean up –

It is agreed that this item will stay as a Committee report item to the Agenda.

- Clean up will be scheduled for April / Spring prior to any of the WFPA events.
- Discussion on current maintenance clean up of restroom at the station (from Bill Loughrige). Roger is overseeing it as necessary. No one is currently on a regular schedule to clean the restroom area.

WalkerFire Webpage –

It is agreed that this will remain as a Committee report item to the Agenda.

- Clyde McKay has produced a basic layout for a new WFPA/ WalkerFire web layout. He will continue to work on this with Chris and Lance.

Grants –

It is agreed that this item will remain as a Committee report to the Agenda.

- Jeff Anderson continues to research available grants and grant writers.
- Information on 'wish list' has been provided from Chief Roger.
- Suggestion that email / FB outreach to community to uncover any local sources.

Newsletter –

The Spring Newsletter need to be sent out by early April.

- Newsletter needs to contain the candidate information for the Annual Meeting vote in May; bio's, and current Board members that are up for re-election.
- A community email and FB notice needs to be sent out in January regarding the election, meeting and for anyone interested in running as candidate.
- Clyde will forward the updated bio form to Marti this week. Marti will be sending email info to Chris to send out Walker email.

OLD BUSINESS –

Fall Newsletter – Clyde McKay

- The Fall newsletter has been sent out.
- Costs approx. \$5k – printing and mail out.

Annual Meeting –

This is scheduled for May 25th, 2024

- Email and FB notifications will be sent out, along with Newsletter information (Spring).
- Proxy forms are being updated by Clyde McKay. Candidate bio forms are being updated as well.

Chair / Table storage –

Jeff Anderson will continue to research pricing for options with Rudy Erdman.

NEW BUSINESS -

Election of Board Members 2024 –

- Three (3) board members are up for re-election: Bill Loughrige, Clyde McKay and Jeff Anderson.
- Fourth position open (for Scott Phillips resigning in 2023).

Golf Tournament – Jeff Anderson

Jeff is working with Stoneridge Golf course on package costs for a tournament fund raiser. Information and costs will be provided to the board for review at later date.

- Tournament designed for approximately 75-100 entries.
- Jeff will be working on sponsors, prizes, entry fee information
- Intent is for a May 2024 schedule date.

Fund Raisers –

Bill Loughrige makes the comment to have Fund Raisers and ideas be regular item on the Agenda Committee reports.

10:10 – Adjournment

Rudy Erdman makes the Motion to adjourn and Jeff Anderson seconds. All in favor and we are adjourned.

End