



**Minutes – WFPA**  
**Board of Directors Meeting – July 9th , 2023**

**8:45am – Executive Session**

Board members present for the meeting - Roger Nusbaum, Bill Loughrige, Clyde McKay, Lance Gilbert, Jeff Anderson, Marti Mahoney, Rudy Erdman, Scott Phillips

**9:15am – Begin General Session**

- The Quorum has been met.

**1. – Approve Agenda**

Clyde McKay makes the motions to approve the meeting agenda. Jeff Anderson seconds the meeting agenda. Agenda has been approved.

**2. – Public Comments**

Loren Bykerk - Chip and Haul. Starts July 1. Cut off date Aug. 21<sup>st</sup>.  
Aug 21<sup>st</sup>

- Jeff Anderson – He has confirmed with Lucy Brown for 3 roll offs. Date to be on site needs to be scheduled set up on Aug. 21<sup>st</sup> per Loren Bykerk.
- Estimated length of grinding (1) week
- Signs (cut off date; do not block dumpsters) and saw horses are set up.

**3. – Presidents Report**

- Verification that WFPA received Approved changes for AZ CC Officers.  
Jeff Anderson makes motion to approved. Rudy Erdman seconds. All approves.

**4. – Secretary Report**

- Minutes from the last meeting uploaded, emailed to Board.

Jeff Anderson makes the Motion to approve the meeting minutes and waive the reading of the minutes. Clyde McKay seconds the Motion.

**5. – Treasurer Report**

- Pancake Breakfast brought in \$1,628 gross, \$1,139 net. Merchandise sales were \$987.
- New budget approved and implemented. Suggest we do a Thermometer sign to track budgeted donations to help show the community where we are at for needed funds.
- Benevity changed to receive checks to the PO box.
- Lance was finally able to cancel the Barret Propane check from March.

- Refund from vendor info – Lance clarifies it is easier to have the vendor cash the e-check and refund WFPA in cash or check than to stop or void the e-checks.
- Walker Day netted over \$14K including Raffles, Brick Sales and Merchandise.
- Lance Was finally able to close the Foothills account again.
- Donations for this month were \$7,750
- Expenses for this month were \$16,405.12 not including payroll. Expenses included insurance payment due; and merchandise products purchased.
- WTCS cash on hand \$63,997.16

Roger Nusbaum request for BOD member to look in to additional financial assistance with grants / non-profit organization to research funds for specific needs for the Fire Department and WFPA. Enlist a Grant Writer to assist in these requests.

- Jeff Anderson and Scott Phillips will be working together to look into both the Grant Writer options; and grants available.
- Jeff Anderson makes motion to approve this request. Clyde McKay seconds. All in favor.

Jeff Anderson makes the Motion to accept Treasurer's report; Clyde McKay seconds. All in favor

## **6. – Fire Chief Report**

### **Calls**

No calls but we did stage WT 83 for the Seven Mile Fire at the Lynx Lake Campground.

### **Training**

Drafting from the pumkin.

### **Fleet**

Replaced the leaky valve Water Tender 83.

### **Personnel**

Brush 80 is currently on its first assignment of 2023 at the Stockton Hill Fire near Kingman.

### **Facilities**

Firefighter Macphee had an interesting idea about trying to upgrade the pump on the wellhouse. Filling up faster is something to explore, perhaps we can assess after the fire season.

Repeating this from last month so it doesn't fall through the cracks.

### **PRCC**

No report.

### **Other**

There was a delay in getting the air bottles for the two new SCBAs because they were out for annual testing but we have received them.

The monsoon season is obviously late and while we are pretty dry here, we've had worse summers before.

### **Station Pump –**

Pump Inspection scheduled onsite today.

- Rudy will be providing a proposal and specifications for the upgrades needed to the BOD for review and fund approval.
- Testing results on 7.9.23 – Pump is up to capacity; New supply lines are needed; upgrades will provide a 50 gal / min increase over the current 15 gal / min.

## **7. – Committee Reports**

### **WALKER DAYS report by Clyde McKay –**

Clyde has contacted several of the volunteers / staff that assist on Walker Days for follow up comments. The following are items to be addressed for '23 coming events and for future Walker Days.

- NO DOGS – consensus is no dogs at any event at the fire station unless this is a certified support animal.
- Start Rummage sale and Walker day at 8 a.m. (in lieu of 9).
- Better signage provided for Parking, Lunch/tickets, 50/50, Restrooms, Kids area.
- Porta Potties – at least 2 stations and a handicap station; sanitation station
- Time schedule provided for all of the activities thru out the day
- Recycle bin provided
- Band to be set up outside
- Raffle Prize drawing – Better advertising prior to the day's drawing
- Pop Up shade tents. Currently using Shawn Talley's pop ups for coverage. Can the WFPA purchase similar commercial grade pop ups to keep at fire station for all events? Jeff Anderson to investigate.
- Walker Merchandise area needs at least (2) pop ups or (1) large tent for coverage.

### **KIDS DAY report by Bill Loughrige**

- Saturday July 15<sup>th</sup>. Bill Loughrige to purchase food. Jeff Anderson will be cooking
- Roger Nusbaum – there is training that day. Requested to be wrapped up by 11 a.m for set up on Kids day.
- Knives, tomahawk set up to be by Jeff Anderson
- Sign out for Kids day by Jeff Anderson

### **Old Business**

- Bill Loughrige has taken care of the changes needed on PO Box.
- Bill Loughrige provided Bev & Gary Heller's information to the USPS supervisor for contact information on the continuing issues at Mailbox row regarding space for new residents; and a parcel box.

## **New Business**

### **PARK RENOVATION – GAZEBO request by Rudy Erdman**

- Rudy Erdman to provide proposal, pricing, information to WFPA for consideration on adding a gazebo feature in the park location. Approx 18 x 18; raised platform; refab type unit. Budget approximately \$15k-20k.
- Consideration to the property Owner (Dave Leper) - needs to be requested
- Parking concern for the usage of park and gazebo from Roger Nusbaum. Discussion that the gazebo is used for Walker events, band set up, Annual meeting, etc. which has the usual parking quantity of vehicles and shuttles if needed.
- Existing picnic tables and benches need to be refurbished. Additional picnic tables are needed. Rudy Erdman to check into options for tables and costs. Scott Phillips to check into tables bought thru his contacts at Glendale Fire Dept.

Clyde McKay makes motion to accept this agenda. Jeff Anderson Seconds. All in favor.

### **CLEAN UP DAY request from Marti Mahoney**

Merchandise closet is filled to capacity. Items in closet not used, or items that can be moved to different location. Suggestion that a clean up day is scheduled to go thru the closet, Fire station storage areas, garage and sheds.

- WFPA events are food-based typically. A thorough cleaning of kitchen and food serving areas should be done every year.
- Rudy Erdman to check the vent area in the closet to close up against rodents and dust from outside; and chip and haul dust impact.
- Lance Gilbert recommends a "Spring cleaning" considered and prior to the Summer events starting due to the winter conditions and mess that occurs at the station
- Lance Gilbert and Jeff Anderson to check the existing grills. Trash the small grill that is not working.
- Lance Gilbert to check on the shed and equipment to add shelves and trash unused items or old items. Check on equipment conditions (generator, snow blower, etc) and get rid of if unrepairable.
- DATE of clean up to be determined; agreement for a September or October date after summer events have concluded.

Clyde McKay makes motion to accept this agenda. Jeff Anderson Seconds. All in favor.

### **UPGRADING WF Medical Services by Scott Phillips**

Scott Phillips is investigating services and costs for much needed upgrades in the WFPA / Fire Dept Medical Services provided (Ambulance, EMT, Paramedic).

- IMD – Independent Medical Control....Company coverage plan will provide coverage over our crews in state and out of state (on wild land fires).
- IMD will provide the state/county now required training on electric charting; training for EMT/PMT; no cost for drug boxes / upgrades and replenish services.
- Currently we have Yavapai regional Medical Control. They do NOT cover our crew and staff out of state on wildland fires. Nor provide no cost training, drug box services, training on electronic charting.

- Utilizing a better service plan and coverage for crew members, allows the department to take on additional calls adding to the revenue stream needed for WFPA , as well as pay for the individual.
  - Scott Phillips, Roger Nusbaum, and Davin – will be meeting together to discuss the services, options and costs.
  - IMD is an approximate \$1200 – 1300 increase per year over what we are currently paying to Yavapai.
  - Scott Phillips has information on two additional fully certified firemen (from Phx / Glendale area) that are interested in becoming Walker volunteer fireman. Roger Nusbaum’s contact information has been provided to them.
  - Scott Phillips will also be investigating a current claim from a resident on an ambulance charge to that resident for a 911 call where no service was rendered.
- Jeff Anderson makes motion to approve the investigation in to new services. Clyde McKay seconds. All in favor.

#### **8. – Public Comments**

- None

#### **10:30 – Adjournment**

Jeff Anderson makes the Motion to adjourn and Rudy Erdman seconds. Everyone approves and the meeting is adjourned.

End