



**Minutes – WFPA**  
**Board of Directors Meeting – October 09th, 2021**

**8:45am – Executive Session**

Board members present for the meeting - Roger Nusbaum, Lance Gilbert, Bill Loughrige, Clyde McKay, Dan Dougherty, Shawn Murphy.

**9:15am – Begin General Session**

- The Quorum has been met.

**1.0 – Approve Agenda**

- Dan Dougherty - motions to approve the meeting agenda with the addition of the News Letter as new business. Shawn Murphy seconds the meeting agenda. Agenda has been approved.

**2.0 – Public Comments**

- None

**3.0 – Presidents Report**

- Nothing really new to say.

**4.0 – Secretary Report**

- The minutes from the last meeting were posted to the WFPA website.
- Dan Dougherty makes a motion to approve the meeting minutes and waive the reading of the minutes Shawn Murphy seconds. Secretary's report has been approved.

## **5.0 – Treasurer Report**

- Signed off on 2020 taxes
- September Pancake breakfast Netted \$1001.45 plus \$743 in merchandise sales.
- Bingo netted \$97
- Ongoing PO Box key
- Made progress with separating Wildland Program income and expenses in the financials.
- Donations for this month were \$2,680
- Expenses for this month were \$7,836 not including payroll
- WTCS
  - \$17,436.21 cash on hand.
- Dan Dougherty makes the motion to approve the treasurers and Shawn Murphy seconds the motion.

## **6.0 – Fire Chief Report**

### **Calls**

- 1 Power lines down, 4 medical

### **Training**

- Structure fire size tactics and medical call training for non-EMTs.

### **Fleet**

- We successfully flow tested all of the water tenders which is part of the ISO process. We need to pump 200 gallons per minute for 20 minutes which requires two tenders plus Engine 86 all being able to pump at least 200 GPM. The tenders far exceed that minimum and we have documented accordingly.

### **Facilities**

- No report.

### **Personnel**

- When the wildland fire season ends, we will get everyone together to assess the merits of continuing, figure out what went well and what we can improve.

- We hit a snag with the two week pay procedure where we were due to payout more that we had in our account. We paid the engine crew and delayed the single resources by what turned out to be one week.

### **PRCC**

- No Report

### **Yavapai County Chiefs Association**

- No report.

### **Other**

- Recently I mentioned our being given free access to an RFID system for inventory of assets (like tools) and consumables (anything with an expiration date) thanks to work by Chris Galbo. We need some sort of Apple product to take advantage of inventory capabilities. At the same time, we need to transition how we report medical calls to YRMC from faxing in a written form to doing it electronically. An iPad gets the job done, we are investigate how much they cost but believe they are around \$500. That amount is under our operational threshold but want to make you aware.
- Dan Dougherty makes the motion to approve the Fire Chief Report and Shawn Murphy seconds the motion.

## **7.0 – Committee Reports**

Loren Byrek – Got some big projects going on at the moment with Fire Wise – 2 prison crews are working in Potato patch at the moment – will have another large project starting in Mountain Pine Acres in a few weeks. There will be some other projects out at Spruce Mountain and Camp Kipa starting soon as well.

### a) Old Business-

- Hard Line Phone Issues – They are making some progress at the Arizona Corporation commission.
- Approaching Winter (Preparations) – Roger can put something together in his article to the community for the month.

### a) New Business

- News Letter – We need to get the articles put together and reach out to people for advertising.

### **8.0 – Public Comments**

- None

### **9:45am – Adjournment**

Dan Dougherty motions to adjourn Shawn Murphy seconds, and the meeting is adjourned.