



## **Minutes – WFPA**

### **Board of Directors Meeting – May 10, 2025**

#### **8:45am – Executive Session**

Board members present for the meeting – Clyde McKay, Bill Loughrige, Jeff Anderson, Lance Gilbert, Rudy Erdman, Roger Nusbaum, Marti Mahoney, Louie Reale.

#### **9:15am – Begin General Session**

- The Quorum has been met.

#### **APPROVE AGENDA -**

Jeff Anderson makes the motion to approve the meeting agenda. Rudy Erdman seconds the motion. Agenda is approved.

#### **PUBLIC COMMENTS – none**

#### **PRESIDENT’S REPORT – Clyde McKay**

No new information or news to report.

Jeff Anderson makes the Motion to approve report. Louie Reale seconds. All in favor.

#### **SECRETARY’S REPORT – Marti Mahoney**

Minutes from the last meeting have been sent to the Board and Chris for posting on webpage.

Jeff Anderson makes the motion to accept the minutes from last month and dispense with the reading of the minutes. Rudy Erdman seconds. All in favor

#### **TREASURER’S REPORT – Lance Gilbert**

1. April Fish Fry – 71 people attended. Gross \$1555, Expenses less cost of fryers \$418.13 for a net of \$1138.87 Fryer cost \$1765.32. Merchandise sales during the event were \$170
2. April Pancake Breakfast – 110 adults plus 15 kids attended. Gross \$1,264, expenses were \$368.96 for a net of \$895.04. Merchandise sales during the event were \$3177
3. Due to the Ramp credit increase the Wildland account was reduced to \$25K with the overage moved between the savings and checking accounts. Lance is adjusting main checking account.
4. 2025/2026 budget draft submitted to the board for review. Lance will be working with the accountant to reformat what reporting options are available to reduce treasurer workload. The intent is to have done prior to the Annual Meeting.
5. April Merchandise inventory has been completed and submitted to the board for review.
6. Insurance – VFIS package policy installment was paid. Renewal review is coming up for this plus workman’s comp and WTCS policy.  
Bill Loughrige will be checking the insurance policies; and Jeff Anderson will be checking on the WTCS trash policies.
7. Donations this month were \$4,370
8. Expenses for this month were \$25,306.62 not including payroll or Ramp liability \$2,571.83
9. WTCS cash on hand is \$53,190.11 less \$768.33 due to WFPA

Motion to approve Treasurer’s report by Jeff Anderson. Rudy Erdman seconds. All in favor.

## **FIRE CHIEF REPORT** – Roger Nusbaum

### **Calls**

One medical call.

### **Training**

Sprinklers and structure prep and wildland fire scenario.

### **Fleet**

Engine 86 has been delayed in the shop, CAFMA Fleet received the wrong parts, we expect to get it back in service this week.

Estimated costs for regular service \$2000-2500. Repairs are needed, possible times and this will have an impact estimated \$5000+

### **Personnel**

Station manning has commenced, and a decent number of the shifts are being filled.

### **Facilities**

If we do not win the 100 Men Who Care funding (see below) for an SCBA compressor, CAFMA has a couple that it will be selling in July. We'd have to go through an auction process to try to buy one of them, but they would need to be repaired. CAFMA should be able to help with this by putting us in touch with the company that services their compressors.

### **PRCC**

No report

### **Other**

I will be presenting to the 100 Men Who Care group on May 14<sup>th</sup>. Unless you direct me otherwise, I will request money toward an air compressor. I sent a draft of my PowerPoint presentation to you during the week. I don't know whether people use PowerPoints or not but wanted to be prepared. Firefighter Patrice has been digging in on the SAFER Grant program. When we looked into it 19 or 20 years ago, it appeared we were ineligible. Al thinks we are eligible, so she is working to find out. Typically, this money is used to pay firefighters. I believe it can be a stipend per call or pay salaries. The grant process is complicated and there would also be challenges implementing pay including that the grant is a fixed term and in the last year of the grant, the department must cover the salaries. For now we are just fact finding.

## **DISCUSSION ITEMS:**

Discussion on 100 Men Who Care auction that Jeff Anderson assist. Information is needed. He needs someone to review the equipment to confirm it is worth the value. Roger notes that Charlie can discuss with CFMA on their certified service firm. Discussion if we win the auction and equipment, where to place in the Fire Station? Costs for any requirements on installation? Costs for refurbishing the equipment?

Roger has information on the priorities of truck and equipment needed for the Station.

#1 – Compressor; #2 – new garage building at the station to coincide with a new/used Brush Truck; #3 – Type 6 Water Tender. He is working on the information for the costs and expenditure for these items and where we are with finances and grant options. A timeline for these priorities will be provided to the Board and a quarterly review of where we are in regard to these items.

Brush Truck is 20 years old and will be aged out in 2026. A new/used truck needs to be a crew cab and hold a minimum of crew and be used for Wildland.

Jeff Anderson makes the Motion to accept the Fire Chief's report. Louie Reale seconds. All in favor.

## **COMMITTEE REPORTS** –

Trash – Louie Reale and Clyde McKay

A new dumpster was brought in last month to replace damaged one. Best Pick is responding better to calls and requests.

More contract subscriptions are still being received.

#### Station Maintenance – Rudy Erdman

- No new repair or maintenance items in the last month to Rudy.
- Roger notes that a 'dorm-frig' has been donated; and different exercise equipment is due this month.
- Lance requests that Roger reviews the items and equipment that are currently in Station #1 to toss, donate or keep. Lance, Roger and Clyde to review in the following weeks.
- Big Bug substation – Owner request for review and repairs to the old boundary materials, and possibly new gravel. Louie has checked and recommends the old logs be tossed in with the Chip n Haul in June. Clyde will reach out to Owner about the plans to repair and scheduling.

#### Insurance – Bill Loughrige

Bill has policy information and review current and any changes on the coverage for Liability, workman's compensation, etc. The Trucks and equipment coverage are a separate policy, and he will verify that with Roger.

- Continued coverage for the Spruce Mountain lot and shed. Consensus is keep the land donated, but discontinue the coverage for the shed and lot.
- Roofing information Rudy will provide to Bill to confirm the type, age to correlate to policy coverage.
- Continued coverage and \$500 deductible on "portable equipment". Bill will research.
- Information needed to identify the "Chief's vehicle" as command vehicle and coverage.
- Alcohol policy coverage. Currently this is not included. Jeff has completed the liquor license needed to serve beer/wine at the Fish Fry events. This is a yearly permit to renew.
- Coverage for mechanical rides. Not needed

Bill will continue to review the policy information and paperwork and clarify with Carrier

#### Station Improvements – Clyde McKay

No updates –

#### Walker Fire Webpage – Clyde McKay

Webpage is done and posted.

#### **FUND RAISING** – Jeff Anderson

##### Golf Tournament – Date set for October 5<sup>th</sup>, Sunday.

Jeff and Marti will be discussing the event, volunteers, and marketing down the road. Jeff is working on prizes and donations. Article posted in Newsletter. More information and promotion to occur down the road.

##### Fish Fry – Jeff Anderson

Continues thru September.

##### F.A.D. – Luau / Hawaiian Shirts – Marti Mahoney

Current plans are for the FAD event to be Luau themed. Shirts arrived to Merchandise Team and have been selling. Priority for Firefighters and Board. Running small and Karen has researched a second order release. Costs approx. \$700. Board consensus is to hold this order until we have had more event sales in May and June. Lead time for shirts is 10 to 12 weeks

##### Grants – Jeff Anderson / Roger Nusbaum

No updates currently.

#### Firewise Report – Loren Bykerk

WCAA FireWise Preparedness day was May 3<sup>rd</sup>. Small attendance. Loren thanks Roger for attending and providing a talk on the conditions.

There are currently 3 completed assessments waiting for reimbursement, and 3 waiting for scheduling.

#### Merchandise – Marti Mahoney

Great sales day for the first pancake breakfast. Good sales on the new vintage logo merchandise, and the Hawaiian shirts.

Request for the Merch team to have items out for Fish Fry. This will be discussed with the Merch team. Clyde has two new volunteers interested in assisting Merch. Marti has contacted and is meeting them tonight. The plan will be to have partial merch items out for the Fish Fry events in June, July, August and September (if possible with staffing). Goal is for a 2<sup>nd</sup> tier merch team availability.

#### **OLD BUSINESS –**

Community Education - Clyde McKay

No Updates –

Spring Newsletter - Marti Mahoney / Clyde McKay

Newsletter completed and mailed out mid April. Well received by community. Chris uploaded it on webpage and also sent Community email / link to newsletter.

Lance would like to review the costs incurred prior to printing the Winter Newsletter. Options for different printers? Option to print locally and label and mail out by the Board ?

Chip & Haul – Clyde McKay / Louie Reale

Loren Bykerk confirms the dates for C&H to start June 20<sup>th</sup>. County chipper to arrive by July 20<sup>th</sup>.

Louie Reale will be coordinating with Loren on the organization for moving dumpsters; moving gravel; checking site during the Chip n Haul duration.

Station Clean Up –

Different Board members and the station crews addressed many of the clean up areas prior to the events starting.

YCHD Permits for events –

Jeff Anderson has the permits and all volunteers have their food handlers' cards. These have been given to Lance and will be kept in Roger's office when/if needed.

#### **NEW BUSINESS –**

Annual Meeting – Scheduled May 24<sup>th</sup>

Information for candidates has been included in the Spring Newsletter. Clyde McKay has information posted at the station for the 30 day requirement.

- Jeff Anderson will contact volunteers for the cooking, set up BBQ and clean up.
- Joyce Loughrige will be set up by 8:15 a.m. for residents to sign in and get voting slip
- Clyde will have an agenda for the meeting provided.

Rummage Sale – Clyde will be overseeing the donated items; organization with Louie and Lance. They are planning to check this later today and sort items that have already been dropped off.

**Public Comments** –

Loren Bykerk – WCAA requests space to allow for a pop up tent on FireWise information at the Annual Meeting Day. Approved

Loren Bykerk / Rudy Erdman – Red sign damaged at the Mailbox Row area has not been repaired. Information that the County has purchased and is planning on renovations for USPS general mailboxes, parcel boxes; paving the area; fencing off the ruins and adding a historical plaque. No date or schedule when this will happen. Clyde will review the damaged sign and see what can be done to get this temporary fix.

**10:30 – Adjournment**

Jeff Anderson makes the Motion to adjourn and Louie Reale seconds. All in favor and we are adjourned.

End