



## **Minutes – WFPA**

### **Board of Directors Meeting – July 12<sup>th</sup>, 2025**

#### **8:45am – Executive Session**

Board members present for the meeting – Clyde McKay, Bill Loughrige, Jeff Anderson, Lance Gilbert, Roger Nusbaum, Bill Good, Marti Mahoney, Louie Reale.

#### **9:15am – Begin General Session**

- The Quorum has been met.

#### **APPROVE AGENDA -**

Jeff Anderson makes the motion to approve the meeting agenda. Bill Loughrige seconds the motion. Agenda is approved.

#### **PUBLIC COMMENTS – none**

#### **PRESIDENT’S REPORT – Clyde McKay**

Season events have started well and going strong. We’ve seen more volunteer involvement and donated time from the community. Big thanks to the Board team and committees for all their hard work.

Jeff Anderson makes the Motion to approve report. Bill Loughrige seconds. All in favor.

#### **SECRETARY’S REPORT – Marti Mahoney**

Minutes from the last meeting were completed by Clyde McKay, sent to the Board and Chris for posting on webpage.

Bill Loughrige makes the motion to accept the minutes from last month and dispense with the reading of the minutes. Jeff Anderson seconds. All in favor

#### **TREASURER’S REPORT – Lance Gilbert**

1. Budget approval - Motion to accept the proposed budget presented.
2. Fish Fry – 115 in attendance/46 with beer and wine. Gross \$2395; expenses \$596.16. net \$1799.84. No merchandise at this event.
3. Walker Day – Donations \$630, Cake Walk \$186, 50/50 raffle \$788, Merchandise \$4114,
4. Rummage sale \$3844. Expenses \$1222.91. Gross \$11118, net \$9895.09
5. Bingo gross \$180, net \$90. AZ 836 was filed and taxes of \$69.49 paid. New license was received.
6. Pancake Breakfast – Donation \$2123, Expenses \$562.59, net \$1571.41. Merchandise sold \$1495.
7. Martineau Annual Walker Downs horse race donated \$2902
8. Bank Accounts have now been linked to Ramp so monthly statements do not have to be manually sent.
9. Received State remittance \$9677.76 for Wildland
10. Filed AZ dept of Economic Security EOE/ADA disclosure 7-7-25

11. Assisting with review of Workman's Comp policy renewal.
12. Working on 990/990T filing for 2024/2025 with accountant.
13. QBOL renewals have been paid thru Accountant and Techsoup for the new fiscal year.
14. Completed inventory review and budget plan for Merchandise team. (see Merchandise report)
15. Signed annual maintenance agreement with Accountants. WFPA increased \$100 to \$1300 and WTCS increased \$40 to \$440 per month.
16. Kids Day – Merchandise sold \$369
17. Donations this month were \$9493
18. Expenses for this month were \$7677.42 not including Payroll, Wildland and Ramp charges of \$4945.22
19. WTCS cash on hand is \$51867.57
20. Chip & Haul donations to date are \$6950 confirmed with approximately \$750 unconfirmed.

Motion to approve Treasurer's report by Jeff Anderson. Bill Loughrige seconds. All in favor.

### **FIRE CHIEF REPORT** – Roger Nusbaum

#### **Calls**

Two medical calls, wildland fire, vehicle fire, UTV accident.

#### **Training**

Tender operations and AAR of incidents.

#### **Fleet**

Brush 80 has a short in the radio and there was a mishap with a compartment popping open and then getting torn off. It is in service for local calls and the issues are being addressed.

#### **Personnel**

We've had three new recruits start to come to training. Two of them are full-timers, we're optimistic they will follow through and join.

#### **Facilities**

I believe a new garage and upgraded water tender should still be the priority, a new Type 6 might be less of a priority but our lower cost path is still something to pursue even if on a slightly longer timeline.

#### **PRCC**

No report.

#### **Other**

No report

### **DISCUSSION ITEMS:**

Need to set the expenses and list of priorities for the coming year to include replacement Water Tender and new garage building structure. The Type 6 replacement discussed earlier can be put on the back burner.

Location of new building structure on site (back lot or park area); size. Verify county requirements for a location, survey the site. Louie, Bill G to review information.

Jeff Anderson makes the Motion to accept the Fire Chief's report. Louie Reale seconds. All in favor.

### **COMMITTEE REPORTS** –

#### **Trash** – Louie Reale and Clyde McKay

Bill Good has signed on to assist Louie with the Trash. Clyde has ordered more EL locks to be kept at the station and will go over their function / operation with Bill G.

Two (2) dumpsters have been removed. Consideration to remove 2 or 3 more in the future Winter season as the new locks and usage has lowered the trash abuse conditions.

Any future savings on Trash service to reviewed and possibly passed on to subscribers for 2026.

#### Station Maintenance – Louie Reale

- The heater (at ceiling area) was raised to provide more clearance for the trucks
- A hose has been run with separate valve to the back area for cleaning (kitchen, site, trucks)
- One of the bbq grills needs to have the wheels repaired (scheduled for this month).
- Garage Bldg Station #1 ... storage area and clean up. Plan to move items to PP station; move kitchen items into the garage to allow for more kitchen room.
- Propane (for kitchen equipment/food)...discussion on how they are monitored; who fills and when. Currently a couple of the tanks appear low. Bill G / Jeff will be checking on these.

#### Insurance – Bill Loughrige

Bill has policy information and reviewed with Wyatt our current and any changes on the coverage for Liability, workman's compensation, and special policy for Life Insurance.

Insurance Companies are getting more aggressive on information and requirements. Bill L is working on that information to provide back to Wyatt.

#### **FUND RAISING** – Jeff Anderson

Golf Tournament – Date set for October 5<sup>th</sup>, Sunday. Deadline for registration Sept 29<sup>th</sup>.

Jeff has given Marti the information and pricing for the Tournament Flyer and for the Registration form. A new QR code will be worked up that goes directly to the Square to allow for Golf expenses and registration fees can be tracked.

Marti will be contacting the Vintage designer to modify that existing logo to a cleaner option. This may allow for an embroidered option on the shirts to be part of the Golf player fee. If this option does not work, the WFPA Fire logo will be the next choice. Jeff will be working on the shirts.

Swag bag items will be worked on after Jeff has been able to confirm the businesses donating items.

#### Website – Clyde McKay

Chris A has been working on the website for the Trash. The area of FAQ has been received well and seems to be working as intended.

#### Grants – Jeff Anderson

Jeff has been talking with Pam Edwards who has offered to assist on the Grants / writing up and researching. He will be providing her the information to date; and Clyde has additional information to assist as well

#### Firewise Report – Loren Bykerk

WCAA has to date \$ 9836 in the 'pot' for Chip & Haul. This includes the grant monies \$5100.

They have a total so far of 1997 ½ hours on firewise clean up; and more assessments requested.

July 20<sup>th</sup> the chipper/grinder is scheduled to arrive. And (3) roll offs delivered to start.

The County crew schedules work Tuesday thru Saturday; estimation on chipping work four (4) days. To be determined as the slash pile grows.

#### Improvements – Clyde McKay

Walker WIFI is currently working today on improvement and upgrades to our wifi.

Discussion on option for Starlink is a no vote for the additional costs.

The station cameras use a lot of the bandwidth for the wifi. When events occur, those cameras are in higher use, guests and volunteers also using the wifi which slows the connection for the food sales and merchandise sales. This is being reviewed and the upgrades/changes hope to improve that.

#### Merchandise – Marti Mahoney

Merchandise Meeting occurred after the last Board Meeting . Karen Gonzales sent a follow up email to the Team including Clyde, Lance and Jeff. Goals were set for the following areas:

- Quarterly Merch Meetings and Reviews

- Quarterly inventory and sales information for Lance
- New Merchandise orders to be reviewed (samples if possible) with Team and Board prior to release. Including quotes on costs
- New volunteers have been brought in as first / second Teams to work events.

Storage discussion for Merchandise – utilizing more space in Roger's Office; possibility of adding on at the Merch closet area to be looked in to.

## **OLD BUSINESS –**

### **Community Education** - Clyde McKay

Big thank you to Roger Nusbaum for the videos that he has sent out on FB. They have been viewed many times by Community and well received for the information provided.

### **Walker Day** – Clyde McKay

Walker Day went well with an overall net of \$9900. We had a lower attendance then the last few years. Lots of help from all the Board members, Merch Team and community volunteers.

Rummage Sale discussion as this is the hardest work and profits have dropped. The room needed for the Rummage sale impacts parking; and the clean up of the leftover items area also an impact.

Discussion to change the agenda that day to replace the Rummage sale: tournaments for corn hole; pickle ball; horseshoes in the park. More Kids day activities added.

### **Chip & Haul** – Clyde McKay / Louie Reale

WFPA has received donations to date from the Community towards the expenses on C&H. We are still far below what is needed to cover the costs even including WCAA grant and the small donations they have collected to date.

Louie Reale and his team of volunteers have worked the slash pile daily. They are working to keep the “greener” side of the slash towards the road area. The volunteers there working the equipment area also encouraging community dropping off slash to complete the Time sheets and to make donations.

### **Clean up** – Clyde McKay

- Discussion regarding clean up for the station and grounds. Dottie Huntley has volunteered and has already begun monthly clean up of the restroom and coffee area.
- Suggestion to complete ground clean up, trimming, etc while the C&H is onsite. Louie and Roger will work on that over the next 2 weeks.
- Volunteers on Clean Up Duty needed. Louie has reached out and sent appeals. No responses to date. Mainly needed for the Pancake Breakfast and the Fish Fry events. Minimum (4) needed.

## **NEW BUSINESS –**

### **Fireman's' Appreciation Day – Schedule for August 30th**

Discussion for the “sides” to be served as the Potluck is no longer an option for the Community participation. Jeff suggests using part of the smoker for large pans of Baked Beans. Costco pick up for coleslaw, potato salad, rolls, watermelon.

Bill L / Jeff decision on the pork quantity – minimum of 200 lbs including the small pig.

No donation provided this year for the meat. This will be an event expense.

Agreement this is a “Free” community event to honor the Walker Fire Dept and Firefighters.

Merchandise will have set up; donation box will be set up.

Marti confirms the Luau theme and purchase for leis, tablecloths.

Jeff is working on possibility of dancers for entertainment.

**Public Comments** – none

**10:50 – Adjournment**

Jeff Anderson makes the Motion to adjourn and Bill Loughrige seconds. All in favor and we are adjourned.

End