



## Minutes – WFPA

### Board of Directors Meeting – December 13<sup>th</sup> , 2025

#### **8:45am – Executive Session**

Board members present for the meeting – Bill Loughrige, Lance Gilbert, Roger Nusbaum, Bill Good, Marti Mahoney, Louie Reale.

#### **9:15am – Begin General Session**

- The Quorum has been met.

#### **APPROVE AGENDA** –

Bill Loughrige makes the motion to approve the meeting agenda. Louie Reale seconds the motion. Agenda is approved.

#### **PUBLIC COMMENTS** – none

#### **PRESIDENT'S REPORT** – Clyde McKay (absent)

Bill Loughrige has reviewed the Roberts' Rules for meetings recently. He has noted that it is not necessary to make motions and have seconded all of the reports (President, reading of minutes from Secretary, or agenda). This can be continued from here on.

#### **SECRETARY'S REPORT** – Marti Mahoney

Minutes from November sent to Board, and uploaded to webpage for Community

#### **TREASURER'S REPORT** – Lance Gilbert

1. Reviewed with the accountant using Ramp for payroll but cannot do. We can set up other payments to reduce having to sign in person at the accountant's office or through our bank bill pay.
2. Christmas sale event – Merchandise sold \$1099 and we received \$160 in donations for a total of \$1259. Costs and expenses – Lance to verify with Clyde McKay.
3. A few items on the financials need correction, \$17.01 other receivables was paid (included with another payment in PayPal) and there is a \$3,300 expense for fundraising that should be a donation in kind. I will follow up with the accountant.
4. Another PayPal card reader has failed. I will get it replaced but we need to discuss possibly getting a department cell phone to use payment apps. Also option for tablet/laptop for station and merchandise use will be investigated.
5. Donations this month were \$935
6. Expenses for this month were \$18,424.56 not including Payroll, Wildland and Ramp charges of \$11,713.33. Lance will be checking on the Ramp charges and expenses noted.
7. WTCS cash on hand is \$44,052.62 (note less \$30K transferred to WFPA) Also \$13,348.32 was mistakenly transferred into WFPA from Paypal but corrected 12-12-25.

Lance request to please turn in all receipts. There are missing receipts for Ramp card holders he is looking for, for Ramp and for the accountant.

Motion to approve Treasurer's report by Louie Reale. Marti Mahoney seconds. All in favor.

## **FIRE CHIEF REPORT** – Roger Nusbaum

### **Calls**

One medical call.

### **Training**

Structure fire size up and staging considerations parts 1 and 2.

### **Fleet**

Engine Boss Reyes is modifying Tender 81 such that the new Brush 80 will fit in the garage. We can initiate the process to convert from the Ford to the Dodge.

I reached out to the graphics guy to start that process. President McKay made a mock up that will essentially what we go with save for a couple of small tweaks. Pricing quote information will be provided when it comes back. Or Roger will be seeking another vendor for pricing.

### **Personnel**

No report.

### **Facilities**

The grant for the new garage has been submitted to the Bolger Foundation. We submitted for \$67,000 which is half of the original budget. The grant writer did a good job but if anything it required more time spent not less. Mid-month, I half joked about paying him less money to just find us grants and we can do the application work ourselves. Moving forward Roger will discuss with this individual for searching for new grants with a set payment and not the actual grant writing.

### **PRCC**

I have a call into PRCC to explore how or if they and the other departments are moving forward with T-Mobil. President McKay did some research on getting a couple of Starlink Mini's which was part of the T-Mobil package. As we discussed last month, this would be cheaper than getting the service through T-Mobil. That leaves us getting a phone through T-Mobil to host the app that would give PTT capability through everyone's phone regardless of whether they have T-Mobil

I am collecting a consensus from the group on which vehicles to install the Starlinks.

### **Other**

Registration opened for the 2026 AZ Wildland Fire and Incident Management Academy. Oddly, they did not reach out proactively as in years past. I have an inquiry in about scholarships as they have done before through the County Board of Supervisors but it appears they are cutting back by quite a bit.

### **Discussion -**

Moving forward with getting quotes for separate cell phone and T-Mobile quote on monthly contract. Do we require a year long contract signed up for? And pricing on monthly service charge vs licensing fees for the Fire Fighters needing to connect with the app.

The Starlink Pelican Box review on (1) unit with \$50 monthly cost; vs 2 to 3 units with \$165 unlimited cost and ability to have a Pelican box mounted on vehicles (transferred as needed to different vehicles).

The boxes allow for better interaction with PRCC and dispatch; faster information provided to the Fire Fighter(s) and improved technology. Roger will verify expenses and bring back to the Board for review.

Bill Good makes the Motion to accept the Fire Chief's report. Louie Reale seconds. All in favor.

## **COMMITTEE REPORTS –**

### **Trash – Louie Reale / Bill Good**

Clyde had purchased all new EL locks. These have been installed on the dumpsters and all appear to be working well. We have (1) replacement lock left as needed.

Bill Good has been working with all the new subscribers for Trash. Approx 100+ to date have signed up and paid. That info will be provided to Lance and confirmed.

### **Station Maintenance – Louie Reale**

Heaters at the PP and Big Bug station --- PP has been checked. Chris McKay to check the heater at the BB substation.

Propane at the main fire station was topped off in November.

BB substation garage door – the door button and operator needs to be checked. Lance will be looking in to that, and new batteries as needed. Option discussed for 'hide-a-key' if the door button does not work for entry.

Bill Good has ordered the cinder delivery for the main station. This will be delivered this next week.

### **Insurance –**

No changes on standard insurance. Policies are current and up to date in payment.

Question for Jeff Anderson on the Trash Insurance (absent). Need follow up.

### **FUND RAISING – Jeff Anderson (absent)**

No change -

### **Website – Clyde McKay (absent)**

No change

### **Grants – Jeff Anderson (absent)**

No change

### **Firewise Report – Loren Bykerk (not in attendance)**

Louie Reale comment that a Firewise /WCAA meeting is scheduled in January.

### **Improvements – Louie Reale**

New Building follow up - Survey has been completed. Includes full property TOPO. Louie is waiting on email confirmation and plot survey files. Approx cost \$2000 to be confirmed.

Locations have been reviewed on site and across Walker Road for best location and sitework required.

Louie was able to get information on the septic area and leach field from Civil Engineer.

### **Merchandise – Marti Mahoney**

Merchandise Meeting is schedule for December 17<sup>th</sup> – afternoon with Karen Gozales, Tiffany Flowers, Marti Mahoney, Clyde McKay, Lance Gilbert, Jeff Anderson. Agenda to review orders released in January 2026; review of samples; quantity; design logos.

## **OLD BUSINESS –**

### **Station Clean up – Lance Gilbert**

Plans to continue organizations and clean up of back storage room area. Louie, Bill and Lance to plan out clean up and inventory on Kitchen area. Moving some equipment into Garage station or shed.

Winter Newsletter - Marti Mahoney

Newsletter printed and received early December. Thanks to Louie Reale for hosting the addressing and stamping get together (and board members that attended to assist; Roger and Joellyn).

Order of mailing stamps for Clyde was shorted from seller. The balance of stamps are due today.

All of the newsletters are "done" (folded, addressed) and at Marti's house.

Waiting notification from Clyde that the stamps have arrived to complete and mail next week.

Red Signs –

The three signs in Walker (Fire Station; Walker/Big Bug Road; mailbox row/Walker Rd).

Schedule to be determined between Bill Good and Louie Reale on what is needed to repair

**NEW BUSINESS –**

None

**Public Comments –** none

**10:05 – Adjournment**

Louie Reale makes the Motion to adjourn and Bill Good seconds. All in favor and we are adjourned.

End