



Minutes – WFPA

Board of Directors Meeting – April 11th, 2026

8:45am – Executive Session

Board members present for the meeting – Clyde McKay, Bill Loughrige, Roger Nusbaum, Marti Mahoney, Bill Good , Bill Keena, Louie Reale.

9:15am – Begin General Session

- The Quorum has been met.

APPROVE AGENDA -

Clyde McKay – motion to approve Agenda. Bill Loughrige approves. So Carried.

PUBLIC COMMENTS – none

PRESIDENT’S REPORT – Clyde McKay

2026 Events coming up soon. Discussion regarding events to follow in Agenda items.

SECRETARY’S REPORT – Marti Mahoney

Clyde McKay - Minutes from December presented to Board. No changes or additions needed. Minutes Adopted by the Board.

TREASURER’S REPORT – Lance Gilbert

1. Submitted application on the QCO AZ Tax program. Do not think we qualify based on response due to the 42 USC 9901 requirement. We would have to prove 50% of our budget goes toward a certain portion of our service population that qualifies for financial support. I received a response that does not seem like we could meet. A thank you response and note that we are withdrawing our application will be sent.
2. Started reviewing the budget for next year based on the new budget pages on the monthly financials.
3. Projections look like we came close to last year’s predictions. I am requesting input and comments from the board and chief (wish list) to start work on the budget for next year.
4. Signed off on a 990T question letter form for why we did not file this portion on our 2024 tax return due to we did not collect enough proceed for advertising to be required.
5. Donations this month were \$5,290
6. Expenses for this month were \$9,122.17 - not including Payroll, Wildland and Ramp charges of \$0
7. WTCS cash on hand is \$51,540.35 – Notification of increases received for insurance, fuel.

Discussion: Financial review scheduled with Clyde McKay and Lance for 2026-27 budget. Focus on cleaning up and reviewing future budget; wildland separate line item info; operating expenses. Review of the “truck” (equipment needed) information to be provided at the Annual Meeting for Community.

Motion to approve Treasurer’s report by Bill Loughrige. Louie Reale seconds. All in favor.

FIRE CHIEF REPORT – Roger Nusbaum

Calls

Vehicle accident, medical, stranded motorist, wildland fire.

Training

Three trainings in March; structure fire response procedure, RT-130, engine operations.

Fleet

Brush 80 will be getting a console installed next week to better accommodate a mobile radio.

Personnel

We have three new, red carded firefighters, two of whom are interested in going out of the area on wildland fire assignments.

Facilities

No report.

PRCC

No report.

Other

- I believe we should begin station manning. This has historically meant two people working on Saturday and Sunday, paid at the going FFT2 rate which is approximately \$22/hr.
- We had to turn down the Bolger Grant for the new garage. They set an unworkable stipulation that would have disrupted our intermediate term plans for expansion and fleet improvements.
- We received the Rural Fire Capacity Grant for PPE. Hopefully, our order will come in soon.

Discussion:

Bill Loughrige makes the motion to approve the Station Manning expenses and pay for crew. Bill Keena Seconds. All approved. Based upon approx. (10) weekends with 2 to 3 crew team.

Currently we have (2) crew members completing their training and getting certification for EMT. Motion to approve reimbursement after they have passed the test for certification made by Bill Loughrige. Louie Reale seconds. All in favor.

Bill Loughrige makes the Motion to accept the Fire Chief’s report. Louie Reale seconds. All in favor.

COMMITTEE REPORTS –

Trash – Bill Good / Clyde McKay

Bill has received more contracts and applications with the incoming summer residents. He is working on processing those requests.

Notification to be added to webpage information (Bill G to contact Chris Alex) to note – “ALLOW FOR (72) HOURS TO PROCESS ALL NEW APPLICATIONS”, as people are expecting immediate processing and to receive code.

New locks replaced by Clyde last week.

Station Maintenance –

Louie Reale – still waiting for responses from the County regarding the variance required on the new building location/site. Multiple calls and emails sent have not had a response or confirmation provided for the necessary site/permit needed to move forward.

- Discussion on possibility of hiring Jake from Yavapai to assist with contacting and coordination on the permits needed as he is acquainted with many of the County people we need info from.
- Discussion for the options on new building include - Plan A) new structure at the south end of station or across the road; Plan B) new building located at the blackberry bush/park area; or Plan C) modify the existing station building to accommodate the longer truck/equipment and needs of the department.
- Suggestion for Louie to reach out to Rudy Erdman who has past knowledge and information for conceptual drawings and design; guesstimate on costs for Plan A, B and C.

Insurance –

Bill Loughrige notes we need to be watching for mail notification on upcoming payment for Workman's Comp due in May.

FUND RAISING – Clyde McKay

Pancake Breakfast first fund raiser event on Apr 25th.

- Bill Loughrige working with Chris Alex, Bill Good on food, purchasing, food crew team.
- Goal to have inventory taken at the end of this (and every) event for kitchen supplies and food needed for the upcoming event.

Items to keep on hand : plates, cups, water, utensils, tablecloths.

Additional tables and chairs needed. A few tables were broken last year. Lance and Louie to pick up new items from Costco later today.

Fund Raising Goals to be shared with Community at Annual Meeting regarding the operating expenses for the Station and Department.

Golf Tournament Fund raiser – Bill Keena has been in contact with Dawn at Antelope Hills. The date of Oct 4th (requested last year with Jeff A), there was no contract signed and that date is no longer available. She will be in contact with Bill K for other options, possibly in November.

Bill has been in contact with Patrice Aubrecht and Tom Walls for assistance with tournament.

Website – Clyde McKay

Chris Alex will be updating the Board emails and a test run with Clyde. Information to be on the webpage and verification on all WFPA emails being saved (for future information/access).

Chris will be overseeing the IT for the WFPA and website; with Simon and Matt G assisting. This will also include the ring security cameras at the station, and trash areas; and programming necessary for the EL locks at the dumpsters.

Suggestion to Bill Good that he gets a “second” to assist him with trash coordination. That info to be provided to Chris Alex to add to the Trash webpage.

Grants –

No one currently working on grants.

Merchandise – Marti Mahoney / Clyde McKay

- Merchandise received this last month to Marti and is currently at the station.
- Meeting today with the Merch Team and new volunteers to review merchandise, sort and stock; and training on the new POS system with Clyde and Lance.

Firewise / Chip & Haul – Clyde McKay

Clyde has been in contact with Carla and Mark Keegan, Tim McFarland moving forward for WCAA. Firewise WCAA meeting scheduled at the Station on May 2nd.

- Roger, Clyde and Louie will be part of the discussion at this meeting.

Chip & Haul – Scheduled for June 19th thru July 17th. Clyde has coordinated with JT Septic, the County for the Chipper, working on equipment and Best pick.

- Discussion with WCAA to push for donations only (not to request payment for drop off); and push for the filling out the time sheets.
- Dead trees at the dumpster area to be removed at the same time.

OLD BUSINESS –

Community Education – Clyde McKay

Agreement for Roger to continue the Community Education videos. These are also posted on the webpage.

Station Clean up –

Clean up day was productive. The Kitchen inventory, equipment sorted and re-binned. Shed was cleaned out and new shelving installed and kitchen equipment re-organized.

Red Signs –

The Red sign at the Station started this month. Sign at the Station has been completed. Need to add the information on Operating expenses and donations (to date).

No schedule for the other Red signs replacement currently -

Spring Newsletter - Clyde McKay / Marti Mahoney

Newsletter completed and sent to printer. Estimated arrival week of April 16th.

Schedule Saturday, April 18th to fold, stamp and complete Newsletter for Mail out to Community

NEW BUSINESS –

Annual Meeting – Clyde McKay

Schedule Date May 23rd - agreement earlier for Pancake Breakfast start off with meeting/voting to follow. (Newsletter information to be provided to Community; email and FB update).

10:00 A.M. to start meeting and WFPA info to the Community.

Board Members unable to attend that day – Louie Reale and Bill Keena

Question from Clyde on their availability that morning to call in or log in to participate ?

Public Comments – none

11:25 – Adjournment

Bill Loughrige makes the Motion to adjourn and Louie Reale. All in favor and we are adjourned.

End