

MINUTES

Board of Directors Meeting

November 12, 2011 9:00 a.m.

BOARD MEMBERS PRESENT

President Bill Loughrige, Vice-President Mark Keegan, Board Members Vic Hencken, John Ohanesian and Greg Stava.

BOARD MEMBERS ABSCENT

Treasurer Greg Kozlowski, Fire Chief Bob Loughrige (Non-Voting)

AGENDA

Motion to approve Agenda by Greg Stava, second by Vic Hencken. Motion carried by unanimous vote.

PRESIDENTS REPORT

A third dues request letter will be sent to people who have not donated in 2011.

There have been 345 people donate for a total of \$71,000.00 in 2011. There are about 760 distinct property owners in the area making our donation base about 45% of the property owners.

There are protest donations of \$1-5.00 in that list, but the donations average \$200.00 even factoring in those low dollar figures.

The 345 donors are about average for the WFPA, but the average donation is down.

The WFPA held its October meeting a week early. The following week on October 8, 2011, the Board met Mayer Fire Chief Glenn Brown, the ISO committee and anyone who had input about the ISO.

ISO is the insurance companies rating system that they base their rates on. We currently have an 8b/10 rating with most of the built upon areas rated as 8b. A reduction of the 8b rating would have a dramatic impact on insurance rates of even the ability to obtain homeowners insurance.

The ISO Committee had presented an estimate of the points the WFPA would qualify for with respect to ISO needed to maintain the ISO rating of 8b.

It was estimated the pumper would provide ISO points, but not enough to ensure the 8b rating.

Glenn Brown had recommended in his evaluation in April, that the WFPA purchase a Type 1 fire truck (A structure fire truck). He reiterated that recommendation at the meeting October 8, 2011.

A second ISO issue is water availability. The 8b rating requires pumping 4,000 gallons without stopping. Additional points might be available for 30,000 gallons of water storage at the fire station. This issue is less clear as to whether or not it is a requirement. The 30,000 gallons and a fire hydrant might result in a lower rating within 1000 feet of the water source. The Potato Patch properties with their fire hydrants might receive a lower rating if firefighting equipment was stored in their area.

The ISO rating system is a complex formula and not well defined.

The WFPA BOD had proposed to send the draft bylaws from 2011 to the legal committee to be revamped for public review. It was decided to present the draft to the community for comments.

The draft posted by Bill Loughrige was not the exact document presented at the annual meeting.

The WFPA Board received four responses. All were similar and will be forwarded to the legal committee consideration in preparing their draft. In addition, the letter regarding the proposed bylaws from Bill Whittington (who is the WFPA legal counsel) will be forwarded. (This task to rework the bylaws is being handled by Bill Curosh)

SECRETARY REPORT

John Ohanesian moved and Greg Stava seconded to dispense with the reading of the minutes. Motion passed by unanimous vote.

TREASURER REPORT

November 2011 WFPA Board Meeting Treasurer's Report for the month of October

Overview		Current Fiscal Year *
Deposits	\$3,717.50	\$24,296.92
Debits	\$8,726.85	\$36,226.89
Net	(\$5,009.35)	(\$11,929.97)
Approximate final bank balance (all accounts combined)		\$140,000.00

Deposit Breakdown

ATV Sale	\$1,200.00
Annual Dues	\$1,100.00
Bingo	\$462.00
Appreciation Day	\$418.00
Pancake Breakfast	\$232.50
Merchandise Sales	\$205.00
Brick Donation	\$100.00

Large debits**

VFIS Insurance	\$4,570
SCF Arizona Insurance	\$1,400
Truck Maintenance	\$730

* Fiscal Year Runs June-May

**\$500 and over, rounded to nearest \$10

Greg Stava moved and Vic Hencken seconded to accept the Treasurers report. Motion passed.
FIRE CHIEF REPORT

Chief's Report Nov. 2011

No calls for October.

Roger Nusbaum has resigned as my Assistant Chief. I want to take time to thank Roger for his service as Assistant Fire Chief. His service has helped me to grow into my position as Chief. He was also named Firemen of the year last year. He will still be active as a volunteer in the fire department.

I want to thank Gene Tomek for covering for me while I was showing my mother-in-law around the state, and Pat Newell for covering me for my Elk and Pheasant hunts.

Time Lines

1. Glendale Fire is willing to train us on attacking wild land fires with foam. They are tentatively planning on coming on the 5th of November.
2. Glen Brown stated that we would have the SOP's and SOG's before the November Board Meeting.
3. Structure Training the Beginning Structure Class S-130 to be held on Feb. 18th, 19th, and 25th, 26th. We need at least 6 Firefighters to attend at \$200.00 each. We can have as many as 10.
4. Pumper – Mayer is waiting for the WFPA Board to make a decision about a pumper.
5. Unit Response – which unit to which type of call – Mayer hopes to have something for you at or before your board meeting on November 12, 2011.
6. Inventories – Mayer will meet with and train members of your department (to be determined by us you) prior to the end of October. Has not happened.
7. Radio Tech – Mayer is still working on setting it up – will get a date and forward to us you soon.
8. Firehouse – NFIRS – data entry – we will have this set up by the end of October.
9. Task books are not a requirement for ISO. We only need them if we are going outside to fight a wild land fire. I am working with the Forest Service to bring us up to date. Mike McGee will help me with this in December.
10. Mutual Aid/water contracts with sources and other tenders, we have the contracts from Mayer. We need to make a minor change to this contract. We are checking to see if we can drop the phrase that allows us to use the water supply at any time. It should read only in an emergency. Nothing was done in October on these contracts.
11. Roller table #84 is stored in Prescott Valley.
12. Maintenance on the trucks at Central Yavapai is progressing. We have three trucks left to be serviced.
13. Purchase of new tank, I need Board approval to purchase a new 2500 gallon spring tank or a pumpkin.
14. .Progress of data base effort (database received from Groom Creek) the inventory's and the run reports are in the new program. We are starting to add the training. We are still working on adding training to the database.

Other Issues I am addressing (Not Changed in October)

1. All burning in Yavapai County needs to be permitted. Everyone can apply on line for a 30-day burn permit. We have a link to the burn permits on our web page. The permits are issued by Zip codes so we would file under Prescott. This does not give WFPA jurisdiction to enforce any laws. It just let us know where the burning takes place and when a burn takes place. The Yavapai County Sheriff will enforce this law.

2. I am working on venting the gases from our station. Air Scrubbers will cost \$20,000.00 or more. I think we could get by with fans mounted in a way to drive the air out of the bay doors for a few hundred dollars.
3. I am working on adding storage at the fire station. I am talking to Yavapai County. This process is just starting.
4. The satellite stations on the Big Bug and the Potato Patch are still in the works. These are being built by our neighbors with their own donations.
5. A new driveway for the trash containers, and maybe a fence to hide them.

Mark Keegan asked how much the 2500-gallon tank would cost. The Board asks the Fire Chief to present bids for that tank for consideration.

COMMITTEE REPORTS

Firewise; Loren Bykerk reports that on Saturday December 3, 2011, Gary Royston will have a crew with a truck to pick up slash from properties and take it to the Fire Station to be ground up and hauled away.

VOLUNTEERS OF THE MONTH

Bob Curry and James Lee for their work on the ISO and for their assistance to the Fire Chief. Neither was present.

OLD BUSINESS

ATV: The ATV was sold by silent auction at the Fire Fighter Appreciation Pig Roast. The winning bid by Pat Newal was \$1200.00.

MVD Record Checks:

The SOP and SOG reportedly contain a section for this issue. As soon as it is approved by the BOD we will start the process of running driving records checks for those who drive our equipment.

PLACEMENT OF THE MONUMENT

Loren Bykerk reported that the parking lot across from the Fire Station was one of several locations being considered to place the Walker Centennial Monument. He had some ideas about grading the lot and making it safer and wanted an indication from the WFPA BOD that they would approve that location.

Greg Stave moved and Mark Keegan seconded, to form a committee with Loren Bykerk as chair to make the plans to place the monument on the WFPA property, if that is the location chosen. Motion passed unanimously.

Vic Hencken asked that we be sure to coordinate with the Fire Department to be sure the monument would not be in a place where it might be damaged by moving equipment.

ISO

Mark Keegan introduced his motion to buy a Type I Truck.

He reiterated the complexity of the ISO process. After hearing from the many people with input he said he believed that the pumper could most likely be modified to qualify for the ISO 8b.

The pumper had been purchased as a Wildland Fire Truck. ISO is a structure firefighting rating. While the inspection might accept the modified pumper as qualifying it might not. It would depend on the person that came to conduct the inspection. If they expected to see a traditional structure fire truck and did not, what would their reaction be?

For Mark the chance it would not outweighed the possibility it would. He said that putting everyone at risk if losing their insurance and even possible their mortgage made the decision to spend \$25,000.00 a small sacrifice.

Mark moved to buy a used Type I Fire Truck with the following restrictions; \$15,000.00 for a 2WD, \$20,000.00 for a \$WD and \$5,000.00 to equip the new truck.

Greg Stava seconded the motion.

Vic Hencken said the process to reach this decision had been extensive. If we discovered later that we did not need the truck, we could sell it.

Greg Stava said that ISO is Structure focused and we need Structure equipment for ISO.

Motion passed by unanimous vote.

MAYER CONSULTING CONTRACT

Mark Keegan asked if we had been invoiced from Mayer yet. (we have not).

Mark pointed out it was a liability that reduced our bank balance.

EMT TRAINING UPDATE

Roger Nusbaum reported there were 5 volunteers taking EMT classes. Four in Yavapai County and one in Maricopa County. Yavapai Community College EMT classes will take final exams December 5&6, 2011 and will take skill tests on December 9 & 10 & 11, 2011. Then they will schedule a national skill test on their own timing. All should be done by the middle to end of January.

Vic Hencken expressed his gratitude for the dedication of the 5 who were making that sacrifice of their time to become EMT's.

BYLAWS

Vic Hencken said the voting membership was a major issue. He said membership for the Red Cross required donation or volunteering as a requirement. He thought that was a model to follow.

Greg Stava said that they Bylaws had been a topic for several years. The Bylaws posted by Bill Loughrige did not include some of the changes that had been made to the Bylaws presented to the membership and the four responses pointed that out. Greg also said they four responses and the letter from Whittington would be forwarded to Bill Curosh for his information and that the modified draft would again be presented to the community for comment.

NEW BUSINESS

WEATHER STATION

Nick Wold presented the possibility of establishing a weather station with a web cam so Walker property owners could log on and see what the weather is.

Internet access would be a separate issue.

John Ohanesian moved to form the Committee to place a weather station at the firehouse. Greg Stava seconded and the motion passed.

Mark Keegan moved to subscribe to the Wi-Fi service, Vic Hencken seconded, motion passed.

BUDGET OVERLAY WITH INCOME

Tabled until December.

TRASH COLLECTION

Bill Loughrige reported there is approximately \$8,000.00 in the account. There will be a \$2500.00 insurance bill due on January 1, 2012 and the annual commitment of \$4800.00 to Waste Management. Profit will depend on 2012 subscriptions.

Bill suggested the LLC offer a six-month subscription for the summer users. The BOD approved that plan.

NOVEMBER DUES LETTER

Greg Stava reported that the process is nearing completion, though a little late. Chuck Bower has obtained the list of property owners from the Yavapai County Assessor's office. Joyce Loughrige will remove duplicate names and those that have paid dues in 2011 and the project will be sent to Sur Speedy for mailing as soon as possible.

COMMUNITY ANNOUNCEMENTS

None

PUBLIC COMMENTS

Betsy Bykerk wanted to make it clear the Monument project was the WCAA working with the Yavapai County. The WFPA would have nothing to say about where the Monument was placed.

The WCAA was considering several places and would let the WFPA know if the Monument was going to be placed on WFPA property.

Vern Tocker thanked the Board for moving the October meeting to the first Saturday to avoid the conflict with the Day of Atonement, which fell on the second Saturday, and the usual day for the Board meeting.

Chuck Bower presented a map of the area property parcels, color-coded for developed and undeveloped land. He had obtained the map and a property owners list from the County Assessor.

Chuck suggested that a reduced dues recommendation be made for undeveloped parcels.

He also pointed out that some properties above the Potato Patch were not included in the 3-mile area and they should be considered for inclusion.

Tim McFarlan said the Board should research whether the Articles that were modified during the previous Board year had been done properly.

John Horvat observed that the Board had not replaced Terry Piske who resigned several months before. He asked why the selection had not been made, what the reasons for not making the selection were and when the selection was going to be made.

John Ohanesian offered a broken snow blower that he had been given to anyone who wanted it. (Vern Tocker spoke up and said he would take the equipment if it were delivered)

BOARD REACTION TO THE PUBLIC COMMENTS.

Vic Hencken responded to the replacement for Terry Piske. The Board is divided and while they get along the Board cannot reach an agreement on a replacement.

Greg Stava also reported that the Board is working well together and there is little possibility for the Board to reach an agreement.

Mark Keegan agreed. The Board is working well together.

Re the dues; Mark Keegan said there was a Service area and a voting area. He thinks the bylaws should differentiate between voting and service membership.