

Please note that beginning with the 13 October 12 meeting, transcriptions of the WFPA Board Meeting Minutes will no longer occur. In place of the transcription the agenda, which appears below, will be augmented to contain a very brief description of each topic along with a Time Index. The Time Index points to the approximate location where the topic is discussed in the accompanying audio file. The audio file is a recording of the meeting. The entire topic can be reviewed by positioning to that Time Index using your computer.

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**AGENDA WFPA**  
**Board of Directors Meeting**

**9 March 13**

**Board Members Present:**

<b>President:</b>	Bill Loughrige
<b>Vice President:</b>	Chuck Bowers
<b>Secretary:</b>	Russ Courtney
<b>Director:</b>	Greg Stava
<b>Director:</b>	John Ohanesian
<b>Fire Chief:</b>	Roger Nusbaum

**Board Members Absent:**

<b>Treasurer:</b>	Vic Hencken
<b>Director:</b>	Scott Stratman

9:00 a.m.      **Executive Session** – moved to end of meeting

9:15 a.m.      **Begin General Session** – Time Index: 00:00

**Approve Agenda** – Time Index: 00:17 – Add the Website and Welcome Wagon to the agenda. Motion by John to approve the agenda with a second by Greg. Vote: 5/0 Passed

**Public Comments** (questions will be addressed at the end of the meeting) – Time Index: 01:28 – None Received

**President Report** – Time Index: 01:39 – Communication from Keith Davis on the repeater.

**Secretary Report** – Time Index: 01:56 – Minutes were distributed to the board for review. A question was received from Victoria Morhous regarding the incomplete sentence at the end of the Presidents report. Victoria asked if I could provide the end of the month income. I did not have this information available and it was not available from the audio recording. I will check our file to see if I have a hard copy of the

Treasurer's Report from January. If not, I will ask Vic to provide an answer to Victoria's question.

I move to amend the last sentence of the President Report to read: "Income at the end of the month was [ahead of budget for Oct, Nov, and Dec., and ahead in January.](#)" per the recording of the meeting. Second by Greg. Discussion: there was no specific amount mentioned as we did not have a report available. Passed 5/0

Mailing list has been created for the Due Letter. The information has been purged of duplicate records, Federal, State, and County records, and current donors as of 8 Mar 13.

The audio file and a copy of the presentation from the meeting with the EPA on 6 Mar 13 has been sent to the webmaster for posting on the website.

Motion to accept the Secretary's Report was made by John and seconded by Chuck. Vote Passed 5/0

**Treasurer Report** - Time Index: 05:20 We have the printed report available. We are on target for budget even though there was not much received in the way of income. Report is tabled as the Treasurer is not available.

**Fire Chief Report** - Time Index: 05:57 – **Calls** One medical call and one wildfire. We received a lot of support from the Forest Service for the wildfire. As a casual observation we have had a lot of fire in the last six months. We'll see whether this is an anomaly or if we are transitioning into a busier department. **Fleet** Several months ago one of the crews from Prescott Engine 75 suggested that we use one of our type 6 engines as a command vehicle. There will be little if any expense. The idea will be that when the weather is warmer we would park Patrol 83 at my house. When a call comes in I would respond directly instead of going to the station first. If it is a medical call, I have my own go bag and so this would reduce response time. If it is a wildfire then it would enable us to get eyes on the fire and start the process of calling for outside help ten or 15 minutes faster. As 83 is a Type 6 engine it has a pump and 300 gallons of water to protect me. It would also serve as a cache for extra supplies like water, Gatorade, chainsaw, flagging and other items used during the course of an incident. **Training** Our February 16<sup>th</sup> training was a refresher for medical procedures for non-medical personnel, wildland line pack contents and a revue of the 10 and 18. March 2 training was a refresher on the wildland trucks and wildland procedures. Our April 6 training will be RT-130 Refresher which is a required training. We were not able to get this put on for free; it will cost \$30 per person. **AZ Wildfire Academy** We have six firefighters attending the AZ Wildfire Academy. We received \$1500 from PAWUIC to cover our expense. By virtue of having one person back out we now owe PAWUIC \$5. I will find out if they want to be reimbursed. Update: For \$5 it is easier for PAWUIC that we not pay them back. **PAWUIC** Nothing to report **Facilities** No report **Prescott Basin Ops Group** The drill will be in Walker on March 29. There will be a lot of engines from many departments in the area that day. Could we push out an email letting the community know about the extra traffic for the one day? **Western Yavapai Chiefs Association** This is a new organization modeled after the long standing Eastern Yavapai County Chiefs

Association. I am on the forming committee for the group and hope to be an officer when we get to that point. In terms of manpower, fleet and training we are far from the bottom of the ladder which is a great commentary on the support we receive from the community. The opportunity with this is along the lines of building economies of scale for things like training and possible procurement. **Zoll Medical Device** We received an email from NAEMS which is the group that awarded us a grant to buy our Zoll monitor. NAEMS apparently wants the device back. I have asked them under what context they are making this request, like if there is fine print in the grant that allows them to do this. As I understand it (I was not involved with this) we received a \$10,000 grant for the device, we then kicked in another \$5000 for a better model but disclosed that we were doing this. If the above is accurate about our actions but they have the right to recall the device then I am not sure what exactly we do. Are we entitled to have NAEMS reimburse us? Did we make a mistake buying a better model? For now the machine is outside our scope of practice. If/when we have a paramedic then it is something we will be able to use. Update: Stephen Nathenson spoke to NAEMS and although not put completely to bed it is unlikely we will have to surrender the device. **April board meeting** I need to attend an outing for my Wilderness Medicine Class on April 13 (EMT continuing education). I will submit my report before the meeting. **Discussion** There was some discussion and comment on the Calls, Fleet, Zoll Medical Device, and an updated logo for the fire department.

Motion to accept the Fire Chiefs Report was made by John and seconded by Greg .  
Passed. 5/0

#### **Committee Reports – Time Index: 24:27**

**Firewise:** Chipper day to begin the middle of April. We will stockpile at the firehouse and will bring in a chipper. Loren wonders how effective we will be in gathering material with the EPA work beginning and having a 6 day work week. The idea is to have this completed by the Annual Meeting. Normally residents begin to open up their cabins in the April time frame. There is a possibility of placing a dumpster in or near the Potato Patch area to make it more convenient for those residents.

**Walker Day:** Looking good. Date is 22 June 13. Collection times for the sale will be in the May time frame and those items will be stored at the garage.

**Concrete Apron and Hilo Pad:** Still needs to get done. Chuck will call a couple of contractors. Russ will follow up with Mark on the Hilo Pad and possibly include the apron in the same project.

**Volunteer of the Month Recognition – Time Index: 35:17 –** Board recognized Gene Tomek and Keith Barwick for their work to correct a water situation at the firehouse.

#### **Old Business**

**Articles of Incorporation - Time Index: 35:41 –** Letter received from Bill Curosh pointing out specific differences between the Articles of Incorporation and the

ByLaws. The Board needs to finish this process in time to present to the community 30 days in advance of the Annual Meeting.

**Dues Letter** – Time Index: 37:12 – Letter is ready. We will be using Roger’s draft. The components are ready to go to Sir Speedy.

**Annual Meeting** – Time Index: 39:00 – 25 May 13, Memorial Day beginning at 9:00 AM. Newsletter needs to be out shortly. Ideas for the Newsletter should be sent to Greg.

**Election** – Time Index: 42:36 – Nominating Committee needs to be formed per the ByLaws. John O. and Chuck B. will serve on the committee with John as chair. Motion was made by Greg to form a 3 person Nominating Committee with a second by Chuck. Passed. 5/0

**Website** – Time Index: 45:22 – Will be rewriting the EPA blurb that was sent to Chris to be more informative. Chuck is gate keeper for the site. Dates for the calendar should be sent as soon as possible.

**Art Show** – Time Index: 48:43 – Timi is fired up about the show. We are asking her to find at least 10 vendors. Timi believes that they may have up to 30. Date is 10 August 13 9:00 AM to 5:00 PM. This is a Board meeting day and the meeting may be moved earlier. Trucks will not have to be moved, trucks can stay inside, and the apron will be clear. The park area will be used for the show.

### **New Business**

**EPA Meeting**– Time Index: 51:43 – Talked about previously. Nothing additional.

**Repeater Lease** – Time Index: 51:50 – Keith Davis owns the property where the repeater is located on Spruce Mountain. The past board had contracted a 10 year lease for the sum of \$60 per year. That lease cannot be located. We will modify the Big Bug Lease and resign that lease before Keith sells the property. Glen mentioned that the Repeater is solar. Building is in good shape and has a fence around it. Recently the Repeater was converted to narrow band. Glen suggested that the battery be checked for water.

**Welcome Wagon** – Time Index: 58:45 – Chuck has contacted Laura McCuen to assist in developing the Welcome Wagon information. Chuck is coordinating with the Loren to include the information they have developed. This might be something for the Planning Committee after their review.

John O suggested a 5 minute tutorial at the Annual Meeting on the website.

**Community Announcements: (Firewise, WCAA, Others?)** – Time Index: 01:07:15 –

None

**Public Forum (Two Minute Restriction) – Time Index: 01:07:18 –**

Glen – there hasn't been any mention on medical issue for the community.  
Glen suggested the possibility of a Rent-A-ParaMedic for the summer season.

**Brief Board Discussion if any about public comments – Time Index: 01:08:57 –**

On Glen's suggestion: The Board has discussed this in the past as well as the cost for this option. We are supported by LifeLine and Engine 75 from Prescott. The cost .v. the number of calls for service does not make it cost effective. We also have to consider if we have 24 hour service. Service time is 5 to 10 minutes after a call. Wage for a paramedic is estimated at \$3200 for the 10 week summer period. Last year there were only a few calls. There was additional discussion by the board members. This also included some discussion the AED (defibrillators) in the area. LifeLine is the certified ambulance service, we are not. We would not be able to charge non-members for service. A study would need to be made and a presentation to the board on the benefits.

Motion made by Chuck to have Roger investigate if a pool of paramedics could be developed to come to Walker and provide the service along with the costs and seconded by Greg. Discussion: Greg suggests that a job description be developed to include other functions needed at the firehouse. The Motion is amended to include the descriptions. John suggests that we also look at when we need a paramedic. Statistically we know when these periods are here in Walker. Passed. 3/2

**Firewise Day:** 15 June 13. There will be training at the firehouse. Meeting is scheduled from 10:00 AM – 2:00 PM

11:00 a.m. **Adjournment** – Time Index 01:40:33 – Motion to adjourn was made by John and seconded by Greg. Meeting adjourned at 10:50 AM.