

Please note that beginning with the 13 October 12 meeting, transcriptions of the WFPA Board Meeting Minutes will no longer occur. In place of the transcription the agenda, which appears below, will be augmented to contain a very brief description of each topic along with a Time Index. The Time Index points to the approximate location where the topic is discussed in the accompanying audio file. The audio file is a recording of the meeting. The entire topic can be reviewed by positioning to that Time Index using your computer.

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**AGENDA WFPA  
Board of Directors Meeting**

**13 April 13**

**Board Members Present:**

<b>President:</b>	Bill Loughrige
<b>Vice President:</b>	Chuck Bowers
<b>Treasurer:</b>	Vic Hencken
<b>Director:</b>	Greg Stava
<b>Director:</b>	John Ohanesian
<b>Fire Chief:</b>	Roger Nusbaum

**Board Members Absent:**

<b>Secretary:</b>	Russ Courtney
<b>Director:</b>	Scott Stratman

9:00 a.m.      **Executive Session**

9:15 a.m.      **Begin General Session** – Time Index: 00:12 (Fire Chief Report moved to first item)

**Fire Chief Report** - Time Index: 00:25 – **Calls** Two medical calls and two smoke investigations. **Yavapai County Wildland Group** Unfortunately it turns out we will not be able to participate in this. Long story short, there are many fireline hours required in order to become an engine boss trainee and there is no mechanism currently in place to facilitate the prerequisites for engine boss trainee. I apologize for not having investigated this further before emailing you all during the month. There is a sliver of a chance for something working out here but it would take longer to play out. I will keep the board posted on any developments. **Fleet** As discussed last month Patrol 83 is at my house as a command vehicle until the rainy season (contingent on my getting reappointed by the new board), perhaps longer if we get started building a garage by then. This worked well for a smoked investigation call this past Thursday. **Training** We have had 12 pass the pack test so far with more scheduled for April 27. We also held the Fireline Refresher which is an annual requirement. **PAWUIC** Forest Service towers to be manned as of April 10. Had a chance to visit with Scott Hunt, the State Forester. He and I met ten years ago, he used to be up here and he is familiar with Walker which is a good thing. The reason to mention this is try to provide understanding to the board

about the extent to which relationships are important, take years to build and need to be maintained. We continue to lay the foundation for this but this is vital to our ability to stay attached to the Prescott area fire community. **Facilities** No report **Prescott Basin Ops Group** The drill was held in Walker on March 29. It was both a simulation of the Northern Arizona Type III Incident Team and an inter-agency wildland training opportunity. **Western Yavapai Chiefs Association** We are getting this up and running slowly. I am the vice president. **Greater Yavapai Purchasing Consortium** Per the contract this appears to be as advertised. I asked specifically about 5.3, 5.8.1, 5.8.2, no exclusivity and no cost but still waiting to hear. **AEDs** It appears as though we will be having two AED machines donated to the department. At the Wildfire Academy I took the Medical Unit Leader Class and one of the instructors is a retired pulmonologist who sits on a charitable board; the Pulmonary Foundation. He was familiar with Walker, asked me if we needed anything so I went with two AEDs. I have sent a letter as instructed requesting a grant for the two devices, I am told they will issue a check right away and then we can proceed. One is intended for the structure truck while the other will go to the Big Bug Station. Obviously, even if nothing more comes of this, two new AEDs is huge for us. **Paramedic Update** Stephen Nathenson has done most of the work here. Where we are is that we believe we could probably get a decent number of the shifts covered for the severity season. However we have one obstacle that Stephen will be trying to overcome which is access to a drug box. Medical Director Dr. Lempe is on board with the idea. He has a couple of procedural issues to tie up and if/when he does then we should be all set. Expected cost would be an addition \$800 - \$1000 for part time coverage, for the season. Drug box would be stationed and logged in and out for each shift by the Paramedic. **Firefighter Counseling** Bill asked me to look into some sort of counseling after incidents that might contribute to PTSD. In firefighting service this is known as Critical Incident Stress Management or CISM. Groom Creek does not have a procedure in its SOP for CISM but they do have a member of the community who worked in CISM for Phoenix Fire that they would call upon. Chief Bentley thought that this person might be willing to help us if we ever had the need arise. Obviously that is not a guarantee and it is possible that we have someone here with a suitable level of training if the need arises. **Water Use Agreements** The people who expressed a willingness to let the department access their water in the case of emergency have been emailed a copy of the agreement. Short discussion over how the water would be taken from the tank either via a suction pump or via an owner supplied valve.

**Approve Agenda** – Time Index: 14:27 – Motion by Greg to approve the agenda with a second by Chuck. Vote: 5/0 Passed

**Public Comments** – (questions will be addressed at the end of the meeting) – Time Index: 15:14 – None Received

**President Report** – Time Index: 16:14 – Getting ready for the election. Candidates for the Board are needed. We have one candidate in addition to the incumbents.

**Secretary Report** – Time Index: 16:40 – Minutes from the 9 March 13 meeting were posted on the website and distributed to the Board for review. The Audio File from the meeting was also posted on the website.

I have supplied a cleaned up version of the county data for the Dues Letter mailing. For this mailing, the data went through a process to include only one record for those residents who own multiple parcels in the Walker area. In addition, residents who prefer to receive communication via email were also removed. The email data came from the webmaster. Also, residents who have already donated to the WFPA from the beginning of 2013 were also removed from the Dues Letter mailing. The process to 'massage' the data is largely manual. I will be working with our accountant and webmaster to include county parcel data information in their data to allow an easier 'merge and purge' process.

I have also supplied similar data in preparation for the Newsletter mailing.

**Treasurer Report** - Time Index: 18:07 – Dues Letter has gone out. The letter has been out one week and we are doing well. Contributions thru March are behind by \$8000. In the next 2.5 months we need to raise \$62,000 to balance the budget. This is not an unusual situation as the bulk of our donations come in at this time of year. We have received some grant money and some state reimbursements. In addition, our expenditures are down. YTD we are \$8000 ahead of our budget. Chuck asked if we are paying dues or are these donations. Vic responded that it really doesn't matter – it is considered a contribution. To date we have raised \$29,370, but we have budgeted \$37,000.

Motion to accept the Treasurer Report was made by John and seconded by Chuck. Passed. 6/0.

**Committee Reports** – Time Index: 21:27

**Firewise:** Dumpster for leaves and needles is coming. Free disposal for residents. More information is coming later. Grinder will be available on 20 May for logs and slash which can be ground up. Possibility of some 50/50 grant funds becoming available. 15 June is a planned Firewise education day at the firehouse.

**Art Show:** This event is already on the Prescott calendar and will be known as the Walker Mountain Art Market. Event will be held in the grass area at the firehouse. SRP has made a donation of material for the event. Each vendor will pay a \$25 flat fee which goes to the county as a privilege license. Since this is being hosted by WFPA there are no other fees for the vendors. Any vendor selling their own designs of art or information (History, Realtor, etc), there is no tax license. Booth space is \$35 for a 10x10 space and \$45 for a 10x15 space. Prescott Square booths are \$300. This will appear in Coffee Talk magazine, Prescott newspaper, Craigslist, etc. The only food vendor (consumed food) will be Walker Fire. Only expense is the rental of the porta-potty. Expenses are expected to be around \$150. Limiting vendors to 30. Event will be held in the grassy area.

**Resolution for Paramedics:** The follow motion was made: The WFPA authorizes Steve Nathensen to act on our behalf to lease and administer a paramedic drug box (expected cost \$350 including drugs) which will be stored in a secure location at his home. The

WFFA further authorizes the Fire Chief to hire, on part-time basis, qualified firefighter/paramedics registered with the YRMC to supplement severity patrols for the WFFA. Motion was drafted by the board and put forth by Chuck and seconded by Greg. Vote. Passed 5/0

Notes from this discussion: Resolution is to hire a paramedic to serve as part of the severity patrol. The paramedic will need to have a drug box which will be maintained at Steve Nathensen's home. The motion needs to cover the extent of the money. The paramedic is a firefighter who can offer additional training. The paramedics will be hired and paid via W2.

**Volunteer of the Month Recognition** – Time Index: 41:25 – Board recognized Lani Stava for her work on the newsletter.

### **Old Business**

**Articles of Incorporation** - Time Index: 41:45 – The revised Articles of Incorporation were drafted and simplified by Bill Whittington. These reflect a standard set of articles for non-profits. The attorney was asked to add a requirement that any changes to the articles, bylaws, and disillusionment of the organization, has to be done by an act of the board and a vote of the membership, with a 2/3 majority.

There was a lengthy discussion amongst the board as to the need and motivation for this addition to the articles, and to if this requirement is currently in the bylaws. The disillusion article currently in place covers how the assets are dispersed, not how the organization is dissolved.

(Note: Further discussion was conducted amongst the board members via email. The board voted via email to retain this change to the articles. This vote allowed this change to be included in the articles which were sent to the membership for vote at the Annual Meeting thereby meeting the 30 day notification requirement.)

**News Letter** – Time Index: 01:02:18 – Letter is ready. Mailing lists were forwarded by Russ. 4 advertisers are participating.

**Annual Meeting** – Time Index: 01:03:26 – 25 May 13, Memorial Day beginning at 9:00 AM. Announcement of the meeting needs to be posted 30 days prior. The announcement will be placed on the bulletin board and followed up by an email. The Nominating Committee has been responsible for organizing a counting committee for the ballots with the Secretary overseeing the counting and results.

**EPA** – Time Index: 01:05:05 – Chuck has provided the EPA with a list of who the EPA should notify, by breaking down the area in multiple sections. Chuck then provided the necessary sections to the EPA for notification. The county has been by to patch the holes in Walker Road before the trucks will tear up the road during construction. Road “flaggers” will be positioned on the road. There are

issues to work out to control how the dump trucks will be move in/out of the area. Equipment will be stationed at the firehouse (banker tank – 20,000 gal water tank). This may cause an issue with the Firewise bin for slash and needles. Announcements have been placed on the website. A “hot line” (928-771-0270) has also been established. Additional trucks may also be on the road as the gravel project for the Bug Bug is also scheduled to begin. The road will be video tapped before and after the EPA project. Chances are the road will be repaired after the project. Walker Road will be closed for 6 – 8 hours while a new culvert is installed. Those living along Walker Road will be affected. Emergency vehicles will take precedence on the road during construction.

**Repeater Lease** – Time Index: 01:16:49 –The property where the repeater is located has been sold. All parties are in agreement to provide Walker Fire with a 10 year lease. The same lease used with Mark Herrin on the Big Bug station will be used for this lease, with some changes.

**Potato Patch Station** – Time Index: 01:17:24 - Chuck has talked with Curt from the Potato Patch Homeowners Association. The individuals in opposition to the station have filed suit against the HOA to keep them from changing their bylaws which would allow the station to be built. The opposition was successful. In addition they reviewed the past election process and told Curt that he was not the president of the HOA. At this point, nothing will happen until September.

## **New Business**

**Community Announcements: (Firewise, WCAA, Others?)** – Time Index: 01:18:40 –

Dance at the firehouse later today.

**Public Forum (Two Minute Restriction)** – Time Index: 01:19:20 –

Stephen N. – With all the construction coming up, what are going to do with the gold diggers?

**Brief Board Discussion if any about public comments** – Time Index: 01:19:35 –

The board will be posting signs around the property. People have been using the WiFi too.

11:00 a.m. **Adjournment** – Time Index 01:20:53 – Motion to adjourn was made by Greg and seconded by John O. Meeting adjourned at 10:32 AM.