

Please note that beginning with the 13 October 12 meeting, transcriptions of the WFPA Board Meeting Minutes will no longer occur. In place of the transcription the agenda, which appears below, will be augmented to contain a very brief description of each topic along with a Time Index. The Time Index points to the approximate location where the topic is discussed in the accompanying audio file. The audio file is a recording of the meeting. The entire topic can be reviewed by positioning to that Time Index using your computer.

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**AGENDA WFPA**  
**Board of Directors Meeting**

**12 October 13**

**Board Members Present:**

<b>President:</b>	Bill Loughrige
<b>Vice President:</b>	Chuck Bowers
<b>Secretary:</b>	Russ Courtney
<b>Treasurer:</b>	Vic Hencken
<b>Director:</b>	Rudy Erdman
<b>Fire Chief:</b>	Roger Nusbaum

**Board Members Absent:**

<b>Director:</b>	John Ohanesian
<b>Director:</b>	Scott Stratman

9:00 a.m.      **Executive Session**

9:15 a.m.      **Begin General Session** – Time Index: 00:00

Pledge of Allegiance

**Approve Agenda** – Time Index: 00:45 – Addition of the SAFER Grant to Old Business and the Navigation System to New Business. Review of the Planning Committee Document to Committee Reports.

Motion by Vic to approve the agenda as amended with a second by Chuck. Vote: 5/0 Passed

**Public Comments** – (questions will be addressed at the end of the meeting) – Time Index: 02:20

No comments received.

**President Report** – Time Index: 02:31 – A couple of topics which need to be flushed out. After the fire fighter appreciation day it was brought to our attention that there is

human excrement in the creek area being left from the people prospecting. This is a public safety issue and has been added to New Business. Firefighter Appreciation Day went well.

**Secretary Report** – Time Index: 04:32– The minutes from the September 2013 Board Meeting were distributed to the Board members for review and posted on the web site.

Following up on June business, I had not received confirmation from Bill Whittington's Office that they had filed the restated and approved Articles of Incorporation with the State of Arizona, and published the registered Articles per State law. I contacted his office and have received a copy of the State approval. The State filed our revised Articles on 18 July. Bill Whittington's Office has not received the published version from the Verde Independent newspaper. They are following up on this missing item.

I have received a list of addresses adjusted by Yavapai County. Several addresses which were listed on Big Bug Mesa are now addressed on Snowdrift Mine Road. I will be adjusting our data to reflect these updates.

I will need to follow up with Whittington's office on any requirement to send the revised Articles to the IRS.

Motion to dispense with the reading of the minutes was made by Chuck and seconded by Vic. Passed. 5/0

**Treasurer Report** - Time Index: 06:12 – Net income is \$13K to the good. Cash is consistent approx. \$110K. Looking for an outside bookkeeper we have not found better prices. We are currently budgeting \$6K per year for this service.

Motion to accept the Treasurers Report was made by Rudy and seconded by Chuck. Passed. 5/0

**Fire Chief Report** - Time Index: 09:21 – **Calls** Two medical calls **Personnel** Mark Keegan has accepted the position of Assist. Fire Chief **Fleet** Patrol 80, Patrol 85, Engine 86, Tender 81 have gone through servicing, Tender 82 being worked on now. Patrol 83 is now back in the garage. The heater has been turned on at the Substation **Training** Engine Operations and discussion of safety report from the Yarnell Hill Fire. Upcoming raining will have a Native Air helicopter landing next Saturday at 9:00 AM. **PAWUIC** No report **Facilities** No report **Prescott Basin Ops Group** First meeting November 6, we will again be involved. This is the group that plans the inter-agency training. **Western Yavapai Chiefs Association** The group is applying for a regional FEMA grant for SCBAs. If we participate we need to apply for four SCBAs, 14 masks and pay 10% of the cost which would be \$700 per SCBA plus \$400-\$600 for the masks We have been ok buying used equipment as we find it. There are requirement per truck which need to be met. **Appreciation Dinner** A lot more positive feedback from this year's event so hopefully we can do it again next year **News from other departments** Chief Fraijo from Prescott has been removed from his position and Chief Koile has retired from Yarnell FD. Chino Valley has a new chief, Chief Ginn retired and Chief Freitag has been appointed.

**Question/Answer:** What would be the total cost for the SCBA and Masks. \$2800 - \$3400. Is there a shelf life on this equipment? Yes. There are limits to the SCBA's. Are the other fire departments Chiefs departures going to have an impact on us? Well, some of the Chief's are very friendly to us. Some are not. General feel is that we should participate in the FEMA grant just to make sure that we are protecting our firefighters.

Motion to accept the Fire Chiefs report was made by Chuck and seconded by Vic. Vote. Passed 5/0.

#### **Committee Reports – Time Index: 22:13**

**Fundraising** – We need one person that has some fundraising background, who will take this on. This position dove tails into the Planning Committee. This should be put out to the community for an interested person. Targeting of funds – special accounts – tends to dilute the general funding which is needed to run the department on a yearly basis. No one should be running a special fund raising event without the approval of the board. Specific to medical services, the board supports that special funding within the limits of what we can provided. When we ask for donations, those donations are used for medical funding in addition to the other operations required to fund the fire department. Constantly asking for funds for new things becomes annoying. If residents are only interested in donating to a specific service, would be losing funding if we cannot direct that to a specific use? Practical examples from the Red Cross (911 Fund, etc.,) have shown that this type of funding should be directed to a general fund and applied by the board as best benefits the community.

**Bylaws** – Chuck is working on the bylaws. He hopes to have that for next meeting. We do need to have this out to the community. .

**Firewise** – 15 rolloffs were filled – 600 cubic yards. Needles charge was \$473. Loren made a deal for the others @ \$116. Total was \$3200. The total bill was \$9700 hopefully covered by the grant. Hopefully we will have a grant for the Spring season. Time sheets from residents who are outside grant will should be turned into Loren for use with future grants and with PAWUIC.

**Planning Committee** – Comments from the website were mostly positive with a few questions.

**Volunteer of the Month Recognition** – Time Index: 43:53– The board recognized Keith Barwick and Chuck MacArthur for their continued efforts to raise funds for the Walker Fire Merchandise.

#### **Old Business – Time Index: 45:36**

**Finishing Touches for Landing Pad Construction (Dirt and Gravel Placement)** – we will be filling the hole near the orchard and graded out. Immediate concrete slab and around the side and back, will be leveled with gravel and ABC applied. Costing is in the \$800 - \$900 range.

**Memorial Gift to the Yarnell 19** – we decided to send this to the National Fallen Firefighters Association due to their extremely low overhead. In the future we should just select the charity and allow residents to contribute to the selected charity without becoming the middleman.

**Monthly “Your Donations At Work” Newsletter** – edition #2 is due soon. Announcements on what has happened and what is upcoming should be added as long as this stays on one page. We need to incorporate the Due’s Notice for the end of October mailing to all 1100 residents .v. our 350 email list.

**Welcome Information for New Home Owners** – Chuck is working on this information. He did receive some information which is still being incorporated.

**Fire Fighter Appreciation Day (Fund Raiser for Paramedics?)** – very well received from the crowd and firefighters.

**Fire Safety Education** – part of the Firewise. A defensible space course is going to be offered at the Fire Academy @ Embry Riddle in mid-March. The course will be advertised to our community. Registration should be opening up in November. There may be a fee for the classes.

**Dues Notice Sign at Fire Station** – the sign has been posted. The work on the gable sign is in progress. Rudy and John are working on this project.

**Non-Profit Language for Operating Procedures** – we are looking at the Conflict Of Interest language.

**Ads on WFPA Web Site** – we just need to come up with a price. Chuck will talk with Greg Stava and Chris on possible charges for the ads.

**SAFER Grant** – being applied for by Chuck

#### **New Business** – Time Index: 01:00:15

**Prospectors** – Chuck has contacted Supervisor Smith’s office to see if he and Sheriff’s office can remedy this issue. All of the property is Private Property; as such we now have a contact at the Sheriff’s Office. Increased patrols are now being sent to the area. Supervisor’s office was very helpful after seeing the pictures. The creek is all Private Property and prospectors are trespassing.

**Navigation Equipment** – is there a way to get us to the site of a medical call quicker. Another organization has made a deal with Best Buy for this type of equipment and funded it with a fundraiser. An additional antenna can be added to help boost the satellite signal. Chuck is investigating further. Roger also has Matt Greenhalgh and Mark Keegan working on this project. The efforts should be combined.

**Yavapai Tribe Grant** – we should be hearing back from them sometime this month.

**Dumpsters** – comments from a few residents are that fees charged are too low! Locks have been stolen. With current fees, we have paid for the insurance for the dumpsters and still provide funds to Walker Fire. Bill will make some inquiries about what the fees are in Prescott Valley.

**Community Announcements: (Firewise, WCAA, Others?)** – Time Index: 01:12:32 -

None received.

**Public Forum (Two Minute Restriction)** – Time Index: 01:12:37 -

**Larry** – Patriot Residential charges \$320 a year for pick-up service. Trespassing on the creek we call YCSO. With Campers Larry was told by YCSO that the owner must call to have people removed.

**Glenn** – Unhappy with people who try to interrupt other peoples enjoyment (re: creek). Don't believe that the creek can be destroyed. We have a park without facilities. Can we get a port-a-potty, if this is a problem?

**Steven** – want to verify that the money raised at the Firefighters Appreciation is going to the medical. What happens if someone not in the community wants to make a donation? Will they get a receipt? Can we get a guide to see what we can fund for extending the medical? Roger's appointment of Mark will be a big plus.

**Brief Board Discussion if any about public comments** –

Bill: Trespassing: There was this exact issue this morning at the fire house. The responding office asked if we told them that they were trespassing. Adding a port-a-potty to the park area will require us to maintain the service at a cost. Children play in the creek during events. Having excrement in the creek due to the prospectors changed that issue and made it a public safety issue. Targeted funds has been raised during the meeting.

Chuck: The area that is open for prospecting is near Lynx Lake. The prospectors have also been moving material into the creek with against the Clean Water Act. The last time a helicopter landed we had a push to purchase the additional insurance. This might be added to the newsletter. Cost was \$40/year. Without the insurance cost was \$20K for one resident.

Vic: There are federal lands that allow gold panning – such as Highlands Centre where there is a bathroom. When it comes to money for medical, I don't know what more we would do for medical. If there are items, they should appear in the budget as items we need to fund for the year. There is money in the budget for medical this year. Native Air has not been responding with even a card to let you know you are covered.

11:00 a.m. **Adjournment** – Time Index 01:30:27 – Motion to adjourn was made by Vic and seconded by Chuck. Meeting adjourned at 10:52 AM.