

Please note that beginning with the 13 October 12 meeting, transcriptions of the WFPA Board Meeting Minutes will no longer occur. In place of the transcription the agenda, which appears below, will be augmented to contain a very brief description of each topic along with a Time Index. The Time Index points to the approximate location where the topic is discussed in the accompanying audio file. The audio file is a recording of the meeting. The entire topic can be reviewed by positioning to that Time Index using your computer.

**AGENDA WFPA
Board of Directors Meeting**

13 December 13

Board Members Present:

President:	Bill Loughrige
Vice President:	Chuck Bowers
Secretary:	Russ Courtney
Treasurer:	Vic Hencken
Director:	John Ohanesian
Director:	Scott Stratman
Director:	Rudy Erdman
Fire Chief:	Roger Nusbaum

Board Members Absent:

8:45 a.m. **Executive Session**

9:15 a.m. **Begin General Session** – Time Index: 00:46

Pledge of Allegiance

Approve Agenda – Time Index: 01:29 –

Motion by John to approve the agenda with a second by Scott. Vote: 7/0 Passed

Public Comments – (questions will be addressed at the end of the meeting) – Time Index: 01:55

Steven Nathenson – What has happened with the Goals for the Planning Committee.

President Report – Time Index: 02:36 – Nothing to report.

Secretary Report – Time Index: 02:42 – The minutes from the November 2013 Board Meeting were distributed to the Board members for review and posted on the web site.

Following up on June, October, and November business, I had not received confirmation from Bill Whittington's Office that the approved Revised Articles of Incorporation had been published as required by State Law. I received a reply from Whittington's Paralegal regarding publication rates for the Camp Verde Journal and the Daily Courier. On 13 November I instructed their office to go ahead and publish with the Daily Courier at the higher rate. On 26 November I received an additional note from the Paralegal letting me know that the Articles were sent to the Camp Verde Journal for publication. She had contacted the Journal and confirmed they will complete the publication. On 13 December we received a note from Donald Zavala from Whittington's office confirming that the Camp Verde Journal is publishing the Articles, but they have not yet received an affidavit of publication. To date, this still has not been completed and I will need to investigate if our approved Articles are still valid since this State requirement has not yet been met.

A question was raised during the October Board Meeting regarding any requirements to file the Revised Articles of Incorporation with the IRS. I had not received a reply from our attorney on this issue for the November meeting. I did pose the question, again, to Whittington's office but have not received a reply. I will either research this question on my own or contact my personal attorney in Chicago for an answer and report at the at the January meeting.

I received updates to address from Sharon Bencze which have been applied to our mailing list.

Complying with changes to US Postal Service regulations which take place on 26 January 14 and brought to our attention by SirSpeedy Printing, we have filed for a Customer Registration ID (CRID) for our future mailings. There was no cost for this application.

On 19 November we received a letter from Prescott Fire regarding the Walker Fire shirt which was part of the Tribute Fence for the Granite Mountain Hotshots. The shirt is being preserved, along with other articles, by The Tribute Fence Preservation Project.

Motion to accept the Secretary's report and dispense with the reading of the minutes was made by John and seconded by Scott. Passed. 5/0

Fire Chief Report - Time Index: 05:39 – **Calls** Two medical calls and one fire alarm (this was a false alarm). **Personnel** One firefighter enrolled in NIMS 300 for December and NIMS 400 in January. I've been invited to join the Northern AZ All Hazards Type 3 IMT. **Fleet** Engine 86, Patrol 80 and Rescue 81 are chained up. Patrol 85 successfully participated in both Christmas Parades. **Training** Mapping exercise and smoke reading trainings each with turnouts in the mid-teens for both. We have six firefighters attending the AZ Wildfire Academy, I will be "working" at the academy for three days **PAWUIC** In recent years they have chipped in for our expenses at the Academy, they will not be able to do that this year. **Facilities** Thanks to Gene for leading a crew of 4 to get the office heater working. **Prescott Basin Ops Group** Going back to the Yarnell Hill site is now unlikely, we may instead review the Doce Fire. **Western Yavapai Chiefs Association** This month's meeting is not until next week. **PRCC** They have installed new equipment but this will be unnoticeable to us. Mayer Fire will likely be rejoining

the PRCC. They have been approved must need to decide whether they can meet the capital commitment to join.

Motion to accept the Fire Chiefs report was made by John and seconded by Vic. Vote. Passed 7/0.

Treasurer Report - Time Index: 11:54 – Contributions received for November were \$15,317 (budgeted \$4,260). For the six months ending 11/30, contributions are \$33,683 (budgeted \$17,813). Income for YTD is \$51,903... \$20,022.29 more than budgeted. Expenses for YTD are \$49,995... \$14,185 less than budgeted. Net Income for YTD is \$1,834... \$34,124 to the good.

As always timing can erase some of this, but unless our donations fall in the second six months, we're doing great.

Motion to accept the Treasurers Report was made by Russ and seconded by Rudy. Passed. 7/0

Depreciation is a budgeted number which causes a hit to our books each year.

Motion by Scott to go remove the depreciation line item from the budget. Second by John. Passed. 7/0

Committee Reports – Time Index: 14:04

Fundraising – (following comments were made during the Treasurers Report) Vic has talked to three people about this committee with no takers. We are looking for an administrator for fundraising, not someone to do the work. Someone to keep the calendar and make sure the mailings are in progress. John commented that he and Rudy are willing to take this on. Comment from Roger was that the big savings are attributed to when we do maintenance on the trucks. We have been very luck to not have large repairs on our older trucks. Comments from Scott with regard to donations to targeted accounts.. i.e. a medical fundraiser, etc. There were comments from the Treasurer on “giving” from the community. Chuck asked if we get money for medical does it go to medical. Vic replied that we have accounts for medical income and medical expenses. Rudy suggested that separate accounts creates more work and complicates the accounting. Additional discussion ensued. John, Rudy, Roger, and Vic will meet for the committee.

Firewise – Loren reported that the county grant terminates at the end of the month. We have sent the report and spent the allotment. We have received one reimbursement from the State Grant in the amount of \$10,000. WCAA fronts this money and is reimbursed. Grinder operation was paid out of the title three funds. Training was scheduled for 7-8 December was cancelled. There will be a course in February for two days to learn to perform assessments. Contact Loren for additional information. Any in-kind work that a homeowner does should be kept track of for future grants. Future Title 3 grants have not yet been announced although funding was

renewed by Congress. The State should announce a WHFS grant in the March/April time frame.

Bylaws – The Bylaws are in progress after a few issues. The one from Whittington is pretty simplistic and much clearer. Do we want to look at this as a membership since we really have donors? How does the board want to look at this situation? There was clarification on what constitutes a “member”. The Bylaws really make a determination of who can vote.

Volunteer of the Month Recognition – Time Index: 52:39– The board recognized and congratulated Loren Bykerk for his work on Firewise.

Old Business – Time Index: 52:51

Monthly “Your Donations At Work” Newsletter – this did not get sent. Basic things that need to get sent out can go directly to Chris – monthly newsletter, board reports, etc. Things that deal with the website itself should be sent through Chuck.

Welcome Information for New Home Owners – on hold at this time.

Fire Safety Education – on hold at this time.

By-Laws– discussed above.

Non-Profit Language for Operating Procedures – whistle blower, conflict of interest, and one other item need to appear in our Operating Procedures or Bylaws

Ads on WFPA Web Site – Chuck moves set the rate for ads on the website at \$50 year. Scott seconded. Vote. Passed 7/0.

New Business – Time Index: 00:58:44

Legal Representation - Scott moves that all legal items go through Chuck. Discussion was that no legal items can go through legal without and have those expenses covered. Legal advice should go to Chuck for discussion with legal. There was no second for the motion. Officers who are requesting information to perform their responsibilities should be able to get that information to perform their function. Chuck is the gate keeper for legal. There was question as to the services performed for the last six months.

WTCS – (Walker Trash Collection Services) Over the last few weeks the dumpsters were unlocked and full. Trash was outside. We need to put the sixth dumpster back. The second dumpster has a private lock on it. There has been someone dumping construction debris in the trash. Twice weekly pick up is also possible. People are leaving trash outside the dumpster.

Insurance Renewal Fees – Insurance is due. The fee is the same as last year. This will be paid unless there is objection from the board. None was raised.

Yavapai Tribe – contribution for the hilo pad has been received

Sign – Rudy and John will take care of the sign on the front of the fire house.

Community Announcements: (Firewise, WCAA, Others?) – Time Index: 01:15:46 -

Chuck- people are having a hard time finding homeowners insurance. Several inquiries have come through the website. There was some discussion/comment on this topic. Loren commented that the insurance companies are just cancelling properties. There were three properties which had their property insurance cancelled. Groom Creek has completed their mitigation and have contacted Loren for any interest.

Loren – WCAA Coat Drive was successful. They collected 137 coats and also purchased 37 Thanksgiving Dinners.

Public Forum (Two Minute Restriction) – Time Index: 00:26:54 -

None

Brief Board Discussion if any about public comments –

The Planning Committed published their plan on the website.

11:00 a.m. **Adjournment** – Time Index 01:20:10 – Motion to adjourn was made by John and seconded by Rudy. Meeting adjourned at 10:39 AM.