

**Walker Fire Protection Association
Monthly Board Meeting Minutes**

11 July 15

Board Members Present:

President:	Bill Loughrige
Vice President:	John Ohanesian
Secretary:	Russ Courtney
Treasurer:	Steve MacIntosh
Director:	Terry Piske
Director:	Rudy Erdman
Fire Chief:	Roger Nusbaum

Board Members Absent:

Director:	Dan Dougherty
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9:15 AM Begin General Session

Approve Agenda - Time Index: 00:42

Motion to accept the agenda as presented by John seconded by Terry. Vote. Passed 6/0

Public Comments (questions will be addressed at the end of the meeting) - Time Index: 01:09

Victoria Morhous – the WCAA has a new item to their calendar and requests the use of the fire station on Oct 10 from 3:00-8:00 PM for a potluck chili.

Roger – a tee-shirt commemorating the two year anniversary was donated and added to shadow box. Thanks to Gary Honneycut and Tim McFarlane

President Report - Time Index: 03:18

The Executive Session discussion centered on smoothing out the checking account issues with getting payments to vendors in a faster manner.

Secretary Report - Time Index: 03:44

The minutes from the Annual Meeting were sent to the web master for posting. The May Minutes were sent the board for review and posted on the website. An audio file for the May meeting was not available. The June Minutes were also sent to the board for review and posted on the website with the audio file from that meeting. Corrections were received and applied.

32 chairs and 10 tables were purchased from Costco and were available for use at Walker Day. Thank You to Rudy who met the driver when the tables were delivered to the station. We approved \$2K for this expense. The total cost was \$1443.91 - \$924.18 for the tables and \$519.73 for the chairs.

The Annual Filing with the State of Arizona Corporation Commission has been completed. I have also renewed our trade mark names for the next five years with the State of Arizona Secretary of State.

A copy of the Members Eligible to Vote from the Annual Meeting was forwarded to Victoria Morhous per her request at the June board meeting. I reviewed the audio file and minutes from the April meeting regarding Victoria's question about her comment about Bingo .v. Pancake Breakfast. The actual question posed was "Could you clarify, in May, there is not going to be Bingo?" This occurs at roughly 37:55 in the audio file. The April Meeting minutes were correct.

Motion to dispense with the reading of the minutes was made by John and seconded by Terry . Vote. Passed. 6/0

Treasurer Report- Time Index: 06:12

Bill indicated that we had some recent difficulties with payments not being made in a timely manner. We do have a backup with Kristi McFarlane being authorized to make payment and now also adding Dan Dougherty as an additional signatory to the account.

June was an outstanding month due to Walker Day. Total income we \$32K against \$9.5K budgeted. Expenses were low, \$3.6K .v. \$10.7K. Total net income was \$30K favourable. The new budget has been constructed with input from Roger Nusbaum and Bill Loughrighie providing input. June's statment does reflect figures against the new budget. The budget is not much different from the 2014-2015 FY budget but items are more time sequenced and should be more effective.

Bill Loughrige noted that a large part of the income was for the new water tender (restricted fund). So there is almost \$11K from donations from the Newsletter and Annual Meeting. Restricted donations were listed at \$11.9K. Roger Nusbaum noted that at the Annual Meeting there were six donations made towards the restricted fund, with a seventh coming from Mark Herrin totaling somewhere near \$20K.

Motion to accept the Treasurer Report was made by John and seconded by Terry . Vote. Passed. 6/0

Fire Chief Report- Time Index: 12:57

Calls Calls Two medical calls – both medical in nature. **Training** Car fires and ropes training. We continue to have very high participation (mid-teens) for our trainings (out of 24). **Personnel** Severity patrols have ended for the year. Assistant Chief Keegan has started going to paramedic school at Yavapai College. This is a monumental undertaking including the time involved, he should be commended for doing this. In the past we have covered refresher training for EMTs. We have offered to pay for this in the past and is a huge commitment/asset to the community. I will talk to Mark between board meetings so that we can discuss what we would like to do in terms of reimbursement.

Communications This summer we will be implementing the Active911 app for our smart phones. This will provide notification to firefighters when there is a call. The big advantage here is notification of people in Phoenix when there is a fire without my wife having to call them. Fires are a minimum 5-6

hour engagement so the drive up is worth the time. The cost is \$10-\$12 per firefighter per year. Not every firefighter has a smart phone and not every firefighter will want this so it will be relatively inexpensive, I believe adding \$200 to the communications budget line would be a conservative estimate. This will be coordinated through PRCC. **Fleet** We have had no update on the water truck to be potentially donated. I have an email into Mark for an update. The issue is what happens if what we sell the truck for is substantially lower than what the donor is looking to realize as a write off. We provided no tax advice; we asked a question that we don't know the answer to and suggested he find out from a qualified tax professional. We need to start taking our trucks in for annual servicing. This should start soon and is usually our largest operational expense. **FEMA grant (through the chiefs association)** We have taken delivery of some the equipment purchased from the overage award, still waiting on the masks. **Facilities** The garage door that was originally ordered would have been too low to be functional. Dan Dougherty may have more detail on when the project might be completed.

Bill Loughrige – the fleet is the largest expense we have. When do others take their trucks in – is this a good time to do it? Roger responded that it seems to be a good time but depends on what service is being performed on other trucks. We have been pushed back based on another department's truck being in for service.

Motion to accept the Fire Chief Report was made by John and seconded by Terry . Vote. Passed. 6/0

Committee Reports (Fundraising, Firewise, etc) - Time Index: 24:20

- Fundraising – Walker Day was great! Lots of fun! Everyone on the board took part. Timi and Bob Striwalt, Myra Nathanson all stepped up and took part. A great day! We will just keep tweaking the event. There was good input collected by Rudy from the vendors. Rudy had good comment from the vendor who got sick – amazed that 7 firefighters responded. We served about 300 meals. The drinks were donated by Conrad, Gene Tomek donated food, and the Church donated water. Firefighter Appreciation Day is scheduled for the last Saturday in September – so there will not be a Pancake Breakfast that day. Rudy went above and beyond handling the artist colony.
- Firewise – no representation at the meeting.

Old Business- Time Index: 31:11

- Walker Day – discussed above
- Facility Maintenance - Dan is not present today. He is working on the garage door. Do we need to paint the interior? Roger thought it would be a good idea.
- Bridge Project – Bill Loughrige had talked to Tod White who is the supervisor for the project. They had a drill problem with the first bits being too small for the rock. Not much communication from them regarding completion.

- Budget – actual document will be distributed to the board. The additional \$200 for the new app is not reflected in the budget. The amount might be a bit conservative and we may to up that amount. The Communications item does not include radios. That expense if found under Equipment. The matching grants are not necessarily covered by a budget item as we do not know if the grant is awarded or not. We cover these with board approval as they come up. John mentioned that the door will may be a few hundred dollars more as the door is not a standard door. Expenses for Fleet start to appear now in the budget.

New Business- Time Index: 39:35

Chili Fest for WCAA – Motion by John to approve the use of the station for that day (10 Oct), seconded by Terry. Vote. Passed. 6/0

Community Announcements: (Firewise, WCAA, Others?) - Time Index: 41:05

Karla Keegan – the WCAA will be issuing a calendar featuring the favourite recipes from the firefighters. Looking to put a picture and bio about the firefighter with their recipe. If the calendar does not happen this year, due to time, then maybe next year. Funds for the calendar will go to the Chip and Haul. Also, after the training on 15 August they will be doing a brunch for the firefighters. There are two more Sundaes Saturday coming up.

Public Forum (Two-minute restriction)

Victoria Morhous – appreciate the 40 page document did not see how those people met the criteria for the 2012 Bylaws.

Brief Board discussion if any about public comments

Bill Lougirhge – in answer to the eligibility. The bylaws at the time used the word OR and AND. The only requirement was to be property owners and ask for a ballot. We believe that the process followed was correct.

11:00 AM **Adjournment-** Time Index: 49:31

Motion to adjourn was made by John and seconded by John and Terry . Vote. Passed. 6/0 Meeting adjourned at 10:12 AM

**An audio file of this Board Meeting is available on the WFPA website – <http://www.walkerfire.org>
The meeting agenda is used to contain a brief description of the discussion for each topic on the agenda. Please refer to the audio file for an exact replay of the meeting.**

