

Minutes WFPA
Board of Directors Meeting

November 09th, 2019

8:45 a.m. Executive Session

- Board members present for meeting – Rudy Erdman, Lance Gilbert, Shawn Murphy, Roger Nusbaum, Bill Loughrige, Clyde McKay, Dan Dougherty, Johnny Ohanesian

9:16 a.m. Begin General Session
The quorum has been met.

Approve Agenda

Clyde McKay motions to approve agenda and Shawn Murphy Seconds seconds the motion. Agenda has been approved.

Rudy Erdman would like to add the repairs to the fire building.

Public Comments

Mary Mallory - Public works are looking at the draining that has been raised as a concern. They are going into the budget season and they are going to look at putting the work into their budget - could cost any where between \$50 to \$100K.

President Report

- Bill is very proud of the Board – everyone has an involvement with things that are happening.

Secretary Report

Minutes and the audio recording from the October meeting have been sent and posted to the website. Additionally the minutes for the September meeting have been completed and will be posted to the website.

Johnny Ohanesian motions to approve the September meeting minutes as amended and Shawn Murphy seconds. Secretary's report has been approved.

Johnny Ohanesian motions to approve October meeting minutes report and Shawn Murphy seconds. Secretary's report has been approved.

Treasurer Report

1. Progressed on 637 Excise Tax Exemption. IRS requested list of Officers and info which was provided.

2. Credit Card issue.

Worked with BMO Harris and found out transfer of account was not possible. Account is in process of being closed. Discussed options with current bank provider Country Bank and recommend changing to Business Debit Cards.

Options

1. Open a second checking account the cars will be tied to and maintain required level of funds.

2. Tie cards to current checking and sweep unneeded funds in to the MMA. Note we would have to maintain a larger balance as other bills are paid from this account.

Pros

1. No single account holder like credit accounts so multiple board members can make changes as required.

2. Consolidated banking

3. Easier to change card holders.

Cons

1. Fraud protection can take longer to resolve.

2. Account must be monitored more closely.

4. Current Statement

Lance Gilbert makes motion to close the credit card account with BMO Harris bank and open a debit card account with Country bank. Johnny Ohanesian seconds

Lance Gilbert makes a motion to transfer \$ 25,000 into the checking account and maintain it at that level and keep the remainder in the money market account. Additionally authorize the users of the debit cards to be the President, Head of Building Maintenance, Fire Chief and certain volunteers as designated by the fire chief. Johnny Ohanesian Seconds.

Total Assets \$320,289.11, decrease from last months \$326,740.38

Total Current Assets (Cash in the bank) \$211,917.10, decrease from last month's \$215,168.90

Net Income (-\$9,140.37)

Total Liabilities \$3,040.53

Total Expenses \$9,381.52

5. Walker Trash Collection Service

Current Total Liabilities and Equity \$25,852.61, down from last month's \$25,992.61

6. Prepared List of WFPA accounts, passwords, contacts and other secure info for other board members.

7. Question, where are insurance, licenses and other related docs stored?

Johnny Ohanesian motions to approve treasurer's report and Shawn Murphy seconds. Treasurer's report has been approved.

Fire Chief Report

Calls

No calls in October!

Training

Procedures unique to Tender 83 and our procedure guideline for responding to structure fires.

Fleet

No vehicles currently in for maintenance.

Facilities

As we know, the Potato Patch Shed is moving along. The department's small role (operationally speaking) is a keyless entry which is being worked on currently.

Personnel

Firefighter Bobby Stewart has been approved to open his engine boss task book. This is a potentially big deal for the department if he is successful. Setting the right expectation, this is often a multi-year process once the task book is opened.

Yavapai County Fire Chiefs

Hugh Vallely from County Emergency Management has retired. He's been a huge help for us over the years and will be missed. He is being replaced by Randy Carter, retired Daisy Mountain firefighter. Fortunately, Randy and I have known each other for years which hopefully makes this transition a little easier for us.

PRCC

There is a new director running the dispatch center. His name is Rob Martin, I've met him and he seems to be reasonably familiar with our department.

Procurement

SCBA order continues to drag on, supposedly it will ship next week to the company we work with in Phoenix and then they will drive it up.

Johnny Ohanesian motions to approve Fire Chief's report and Shawn Murphy seconds the motion. Report has been approved.

Committee Reports (FF Appreciation, Powell Building Restoration)

- a) Rudy Erdman - Doing five minor improvements around the building. Roy will put a budget estimate together.

Old Business

- a) Potato Patch Building – We have a lease agreement we need to get signed and notarized. Our legal took a look at it and made some changes. Johnny Ohanesian makes a motion to approve the lease as is and Shawn Murphy seconds it.
- b) Newsletter – The newsletter came out very well and we thank Conrad Walton and his wife Victoria. Conrad mentioned everyone worked well providing the information to him to put it together.
- c) Restructure – We have not had any more discussion with Bill Curosh on this and need to sit with him to get this set up.

New Business

- a) The Vere Driscoll Sunday School Bell – Rudy purchased the original bell and is going to hold onto it.
- b) Rudy Erdman – Who takes care of our Plowing – A variety of people have done it. Mentioned we do have a snow blower – Rudy suggested we should get a designated person to take care of this for us.

Community announcements

- WCAA – None

Public forum

a) None

10:26 a.m. Adjournment

Johnny Ohanesian motions to adjourn Shawn Murphy seconds, and the meeting is adjourned.

Note: An audio recording of this meeting is available on the WFPA website.