



**Minutes – WFPA**  
**Board of Directors Meeting – March 9, 2024**

**8:45am – Executive Session**

Board members present for the meeting – Bill Loughrige, Clyde McKay, Marti Mahoney , Roger Nusbaum, Jeff Anderson; Rudy Erdman, Lance Gilbert.

**9:15am – Begin General Session**

- The Quorum has been met.

**APPROVE AGENDA** -

Jeff Anderson makes the motion to approve the meeting agenda. Rudy Erdman seconds the motion. Agenda is approved.

**PUBLIC COMMENTS** – None

**PRESIDENT’S REPORT** – Bill Loughrige  
No report – see Committee comments

**SECRETARY’S REPORT** – Marti Mahoney

Minutes from the last meeting have been sent. Marti Mahoney makes the motion to dispense with the reading of the December minutes.  
Jeff Anderson makes the Motion. Rudy Erdman seconds. All in favor

**TREASURER’S REPORT** – Lance Gilbert

- AZ Department of revenue issue resolved. It was the funds from the T99 that did not get recorded correctly at AZDR.
- Fidelity account set up is complete and we made \$125 in the first 9 days. Projected income possible \$4,700 yearly.
- Merchandise budget – We are currently over budget, but proceeds are ahead of budget and we should be sitting on a good inventory. Suggest we increase the budget. Also suggest we start looking at inventory Quarterly.  
Lance makes a motion to increase the Merchandise budget. Jeff Anderson Seconds. All approve.

Question on Merchandise expenses, vs sales from Clyde McKay. And on the value of existing inventory to compare overall costs and budget. Marti Mahoney will review with Karen regarding inventory lists done at least twice a year.

- Suggest we close the Venmo account. Currently at \$147. Most are starting to use Zelle. No objections. Lance will close this account.
- The accountant questioned the Walmart cards we are currently sitting on. Balance is \$362. The concern is they may expire. Roger confirmed he still has them and will give back to Lance. These may be used for upcoming events – stock, food, etc.
- Donations this month were \$3,490
- Expenses for this month were \$11,990 not including payroll. Major expenses were Insurance installment, propane, B80 repair (under 5081 but should be under 5262)
- WTCS cash on hand is \$45,465. This is on budget.

Motion to approve Treasurer's report by Jeff Anderson. Rudy Erdman seconds. All in favor.

## **FIRE CHIEF REPORT** – Roger Nusbaum

### **Calls**

No calls for service.

### **Training**

EMS equipment, wildland refresher.

### **Fleet**

Truck rates for out of area fire assignments went up quite a bit. Type 3 Engines went from \$125/hr to \$145/hr and Type 6 Engines went from \$85/hr to \$98/hr.

Starting in 2026 the rate for Brush 80 going out of the area will cut in half because the truck will be 20 years old at that point. We may want to talk more about procurement priorities or whether or not to send the truck out.

Discussion on 2024 / 2025 Truck procurement; budget options; type of truck to consider, costs and the priority of procurement.

Deadline by January 2025 to have a plan in place for procurement.

Clyde McKay to assist with Roger and Lance on a budget, grants and fund raising options.

### **Personnel**

Brush 80 and Engine 83 will go available for out of area assignments as of March 15. Only one vehicle would be gone at a time, whatever is requested, type 6 or type 3. Then starting in mid-April, only Brush 80 will be available until the end of our fire season. After that, both will again be available with only one of the two being gone.

Nine firefighters are packtested for 2024 with a larger group scheduled for March 17<sup>th</sup>.

### **Facilities**

The door handle on the door into the main station house wore out. Rudy quarterbacked getting it replaced. Thank you Rudy!

### **PRCC**

No update on the switch to IAmResponding/RapidSOS.

We had the annual budget meeting. Their costs are going up a lot and there are projects related to improvements with their technology, facility and new hires. This should not impact us until/unless our call volume gets close to 70 per year. Last year we had 31 calls and the most we ever had in one year in recent times was 55.

## **Other**

- We were awarded the Rural Capacity Grant. The cost of fire shelters went up slightly since we applied. The full amount is \$3926.03. We will get invoiced for half.
- We completed the ISO review. We submitted the documentation requested and then met via Microsoft Teams to review the information. After previous reviews, we received a results letter a couple of months after the review. Indications are that it went well.
- Weather update. Early forecasts indicate we are in for a *normal* fire season. Unfortunately, we did not get enough snow to meaningfully shorten the 2024 fire season.

Jeff Anderson makes the Motion to accept the Fire Chief's report. Rudy Erdman seconds. All in favor.

## **COMMITTEE REPORTS** –

### Insurance –

- Bill Loughrige continues to review the premium costs for the WTCS coverage as well as the Bond Payment.
- Bill is still waiting on call back from Lori to provide the info on the VBIS insurance.

### Trash –

- Bill Loughrige is reviewing. The amount for the insurance coverage is incorrect. The amount was revised, and the premium costs went up. At this time, we have no liability insurance.
- Bill is investigating new insurance carriers, coverage and costs.
- Jeff Anderson will be assisting Bill on exploring new policies. Bill will forward the info to Jeff.

### Security Cameras –

- Clyde McKay working on the cameras this week. A replacement camera has been picked up.

### Station Clean up –

DATE for Station Clean up - April 13<sup>th</sup> (following the WFPA Board Meeting)

- Need an agenda or areas to be worked on. Clean out shed and add shelves; address the tables and chairs storage and/or location; clean out file cabinets (?) and shelves in Chief's office; clean kitchen area; move the podium and pop ups in to shed if possible.
- Jeff Anderson to pick up tubs for re-organizing the kitchen area.
- Notice and request for volunteers to be sent out the end of March (thru Jeff Anderson), and Marti Mahoney will post a FB notice.

### Station Maintenance – Rudy Erdman

- Purchase of (6) qty / 8 ft folding tables to add to stock. Who is taking care of this?
- Rudy Erdman scheduling to be at station this Wednesday 13<sup>th</sup> to move tables, shelves in Chief's office.
- Need to install brick for Johnny O. Marti Mahoney will request Karla/BJ to do this.

- Discussion from Rudy Erdman regarding the Gazebo, park improvements. Consensus to move forward with pricing options as well as repair or replacement on outside tables and benches.
- Discussion and agreement to disregard the option for adding shades over station doors.

#### WalkerFire Webpage –

- Clyde McKay continues to work on this project.
- No date on when this will be completed currently.

#### Fund Raising –

##### **Golf Tournament** – Jeff Anderson

- Stoneridge Country Club is still an option. The desired date of August 30<sup>th</sup> is a no from their management. Jeff will be approaching again with a new date consideration.
- Stoneridge will offer Coffee, donuts in the a.m.; box lunch; and patio for sign up, presentations, etc.
- Shotgun start at 9.a.m. Goal for minimum of 75-100 players
- Cost \$50 approx per person; sell \$100 for entry fees
- Jeff will be looking for sponsors, prizes.

#### Grants –

- Jeff Anderson continued research for options and working with a grant writer
- Yavapai County has a grant option with a \$100k-400k value. As well as four (4) other grants possible.
- Roger Nusbaum request that the large Yavapai grant be considered for the new(used) truck procurement discussed earlier if possible. Jeff will be checking to see if that grant can be used for 'used' equipment or trucks.

#### Spring Newsletter –

- Clyde McKay will be working on the Spring layout, information.
- Dead date to turn in OFFICER reports, photos - MARCH 22<sup>nd</sup> to Clyde.
- Newsletter needs to be sent out by APRIL 15<sup>th</sup> (prior to Annual Meeting even)
- Info / bio reports for new candidates needs to be included in Newsletter
- Suggestion for a Walker Merchandise "COUPON" added to the Newsletter along with photos of Merchandise. Clyde is working with Karen Gonzales on this.
- Suggestion for a coloring page (if there is room, extra blank page) for the kids.

#### Wildland Report – Loren Bykerk

- No report at this time.

#### **OLD BUSINESS –**

##### **Annual Meeting –**

This is scheduled for May 25<sup>th</sup>, 2024

- Email and FB notifications need to be sent out in April.
- Update and information to be included in the Spring Newsletter

**NEW BUSINESS -**

No new business

**10:10 – Adjournment**

Jeff Anderson makes the Motion to adjourn and Rudy Erdman seconds. All in favor and we are adjourned.

End