



Minutes – WFPA
Board of Directors Meeting – August 10, 2024

8:45am – Executive Session

Board members present for the meeting – Clyde McKay, Bill Loughrige, Marti Mahoney , Roger Nusbaum, Jeff Anderson, Lance Gilbert, Louie Reale

9:15am – Begin General Session

- The Quorum has been met.

APPROVE AGENDA -

Jeff Anderson makes the motion to approve the meeting agenda. Louie Reale seconds the motion. Agenda is approved.

PUBLIC COMMENTS – None

PRESIDENT’S REPORT – Clyde McKay

Things are moving smoothly for continued improvements at the station, donations, committees. A big thank you to the WFPA board team for all the hard work.

Jeff Anderson makes the Motion to approve report. Marti Mahoney seconds. All in favor.

SECRETARY’S REPORT – Marti Mahoney

Minutes from the last meeting have been sent. Jeff Anderson makes the motion to accept the minutes from last month and dispense with the reading of the minutes. Louie Reale seconds. All in favor

TREASURER’S REPORT – Lance Gilbert

1. PO box annual subscription paid
2. Traveler’s workman’s comp audit complete and submitted.
3. Ramp expense management.
 - Working through implementation. Found expense requirements dollar value had to be reset. Lance to be adding (4) additional cards.
 - E83 out on the first roll using Ramp. Exploring reporting features for state billing. Working on minimizing notices to Administrators that do not need.
4. Bingo – Proceeds \$60 plus \$5 in donations \$65 net.
License received

5. Golf Tournament – need to summarize for accounting (Costs, registration, sponsors).
6. Signed Dept of Economic Security letter Stating we do not have employees working more than 20 weeks.
7. Pancake Breakfast - \$1,701 donation, expenses \$617.18, net \$1,183.82
Merchandise sold \$1,717
8. Movie night proceeds \$330, Separate accounting line item to be set up.
9. Donations this month were \$4,873
10. Expenses for this month were \$7,004.66 not including payroll.
Note – Payroll expenses are under 5100 this month, need to review with accountant
11. WTCS cash on hand is \$42,070.24
 - WTCS liability insurance premium was paid this month due to error with agent.
Lance's WTCS debit card was compromised and replaced. Fraudulent charges were reimbursed by Wells Fargo. This card is mainly used for Best Pick payment.

Motion to approve Treasurer's report by Jeff Anderson. Louie Reale seconds. All in favor.

FIRE CHIEF REPORT – Roger Nusbaum

Calls

One vehicle accident, one medical call, a fire alarm, smoke investigation arching wires on a power pole and a snake removal.

Training

Scenario training, pumps/garden hose/maps and two Thursday night CPR classes.

Fleet

Engine 83 had a successful assignment in California. It brought in less money than expected because it was not there for a fire getting paid around the clock. It was patrolling the area during the day without working on any large fires.

Engine 83 went to the Element Fire north of Kingman.

Personnel

No report.

Facilities

No report.

PRCC

Following up on the feasibility study about merging all the PSAPs (jargon for dispatch centers) in the county, there will be no merger. One productive suggestion out of this was a CAD link. CAD is computer aided dispatch and linking up would improve interoperability during extreme events.

We've been able to get an explanation for most of what transpired the night of July 12th when it appeared that two YCSO deputies were dispatched to our area to look for a possible wildfire. A call went into YCSO dispatch which is where all 911 calls go first. As the entire dispatch process began to execute, the caller called PRCC back to say they no longer saw anything but the message never got back to the deputies. Then the blackout started and a second caller called to say they saw a possible fire which is when we were dispatched. In the middle of that however there were problems at the dispatch center. PRCC has a generator so their lights and computers were on but they lost access to the internet and their CAD. Call volume spiked dramatically which is normal for a blackout, to the point of sworn officers coming in to answer calls. This caused a delay between when the second caller called and when we were actually dispatched. PRCC has no idea why the deputies went to the Tunnel

Rd are when the call was in the Misty Mountain Loop area. We are aware of a resident in that general area who has a propane fire pit, which is allowable under the restrictions and we believe both callers were seeing this particular fire pit but we cannot be certain.

Other

Seasonal burn restrictions have been lifted.

Bill Loughrige makes the Motion to accept the Fire Chief's report. Jeff Anderson seconds. All in favor.

COMMITTEE REPORTS –

Trash – Louie Reale

He has been meeting and checking on the Best Pick dumpster pick ups to confirm it is done and also to work around the Chip n Haul piles. Dumpsters have been shifted for better access. Pick up days were changed successfully to Thursday and Monday.

- Suggestion on a gift card for the B.P driver as incentive / appreciation ?
- Waiting response from Best Pick on the electronic lock type and information. Checking if we can pick one up for a test run. Goal to have this in place by December 1st, 2024.

Discussion including Loren Bykerk for the estimated schedule on roll offs, drop off date. (See Chip n Haul comments).

Subscribers continue to come in and contracts. Do we need to get a box with forms set up outside the fire station for community access? Louie will check in to this.

Insurance – Bill Loughrige

Direction to Lance for approval to pay on the BIFS.

Bill confirmed that the firefighter volunteers as well as NON firefighters are covered by the insurance with Jody. Approximate total of (60) people. And Bill will verify on the Workman's Comp insurance.

Station Maintenance – Rudy Erdman

- Rudy's email this week confirm no new items currently on the maintenance schedule.

Station Improvements –

- Clyde McKay suggests that this item be removed from the committee list.

Walker Fire Webpage –

- Clyde McKay has been working with Chris for webpage content, layout, logo. Photos will be added and more user friendly links for the information available.
- Soft launch goal October. Live launch by December 1st, 2024

Fund Raising –

Golf Tournament – Jeff Anderson

Currently we have (40) players signed up for the Tournament on October 12th; and (8) sponsors. Jeff has verified we can have (70) max players.

- Volunteers needed for check in and information.
- Marti Mahoney is working on the swag bag items for the players. Jeff has received donations for balls and chair pad.
- Sponsor information letter needs to be sent out by September. Jeff will work on this.

Drive in Movie Night – Jeff Anderson / Marti Mahoney

Discussion for a third movie night. Clyde to reach out to PP for an August 24th date available?

- Notification for community email and FB will be sent after verification.

Pancake Breakfast – Bill Loughrige

Bill checks for approval to order a new electric chaffing dish. Cost \$165. Consensus is Yes.

- Last month's total with volunteers approx. 190-200 people. Bill to pick up additional food stores for August's event.
- Question on sponsor(s) for donations towards food costs. This should be available for August's event. Jeff Anderson will verify that.

Grants –

- Jeff Anderson is meeting with team next week to review the grants and applications.
- There is a 60 day window to complete and return the applications. Jeff will get with Roger Nusbaum regarding information needed on equipment, etc within the next 3 to 4 weeks.
- Jeff has confirmed that one of the grants we are not qualified for.

Wildland / Firewise Report – Loren Bykerk

Loren verifies that the WFPA wants to continue with a Chip n Haul for 2025. When and How long ?

- Discussion and vote is yes. Discussion on timing to get earlier in the year is possible... April start; agreed with 4 weeks duration; and May chipper scheduled. This will help with the 2025 events scheduled and parking. Loren has stated he can ask the county for earlier dates.
- He will be sending in a grant application towards 2025 Chip n Haul this month.

Loren has obtained a Grant for Firewise with (22) parcels / (19) Owners. This information on parcel lots, owners was sent in with the grant application. It is an 80/20 payout.

OLD BUSINESS –

Newsletter – Clyde McKay

Clyde and Marti will be meeting in August to review Fall Newsletter.

As well as the 2025 WFPA Calendar information (for the webpage and Newsletter)

Fireman's Appreciation Day – Schedule August 31st Saturday

Jeff Anderson and Bill Loughrige are working on the food. Bill will pick up the pig.

- Bob is donating the smoker which will be brought up 1 to 2 days prior and set up.
- Suggestion for FREE sponsor sign offered to Bob at the Golf Tournament for his donation of food and smoker. Jeff will contact Bob.

Clyde McKay has had one community email sent out in July. He will follow up with additional emails and FB posts.

Roger will be getting gift cards for the active fire fighters. Agreed a \$100 gift care from the Board. Higher gift card amounts for the firefighters putting in more work.

- Wood flags donated will be set up as a raffle draw for the firefighters attending.

Chip N Haul – 2024 / Loren Bykerk – Louie Reale

The slash pile and maintaining the distance and clearance to the dumpsters' access has been overseen by Louie for the last few weeks. He has two different residents that have been willing to assist in the push back of the piles.

- Louie asks if the dead tree in the center of the parking (slash) area can be removed for better access and to add to the current slash pile. Roger will check with his team for removal.
- The well top is also in that area. Review of the area to follow the Board meeting. And suggestion to put a box and steel plate on top of the well after the trees are removed.
- Discussion regarding a community email to be sent reminder of last days; please sign in the register (to assist with grant information); and for donations towards the costs of roll offs.

Per Loren, there has been no financial donations in the box set up. Only donations are from the Sundae Saturday event. He has been checking the register / sign up daily. Many are not signing in.

People are dumping that it appears they do not reside in Walker. Loren has checked with the Sheriff's Dept on following up on the info/licenses. Their response is a specific sign of no outside dumping and community only is required to follow up and fine for this.

- Jeff will be checking in to a sign and it must be clearly posted.

NEW BUSINESS -

Red wood signs – Clyde McKay

Jeff Anderson and Shelley McKay have taken on the improvements on the red wood sign boards at Big Bug and mailbox row. The goal is to remove unwanted and old items. Add the new Walker map that Joyce Loughrige is working on; and monthly event information.

- Discussion can we add Fire Restriction information ? Roger says yes, very helpful.
- Jeff will be verifying with Joyce on map size.

Dumpster "RULE" Sign –

Jeff Anderson will be checking in to a new larger posted sign of the dumpster rules

Merchandise WFPA –

- Discussion on the Walker Fire logo used by Merchandise. Consensus for the current design (with the Lynx) is ok to move forward.
- Meeting is being planned with Merchandise Team (Karen Gonzales, Karla Macy, Marti Mahoney) and board members to review merchandise, sales vs costs, designs, old inventory.
- Marti inquires for the Merch Team on doing another "Support" Tshirt for 2025 with a new design. Funds to be promoted for the new/used Type 1 truck needed for Walker Fire. The consensus is Yes. Lance notes that this will need to be tracked.

11:05 – Adjournment

Bill Loughrige makes the Motion to adjourn and Jeff Anderson seconds. All in favor and we are adjourned.

End